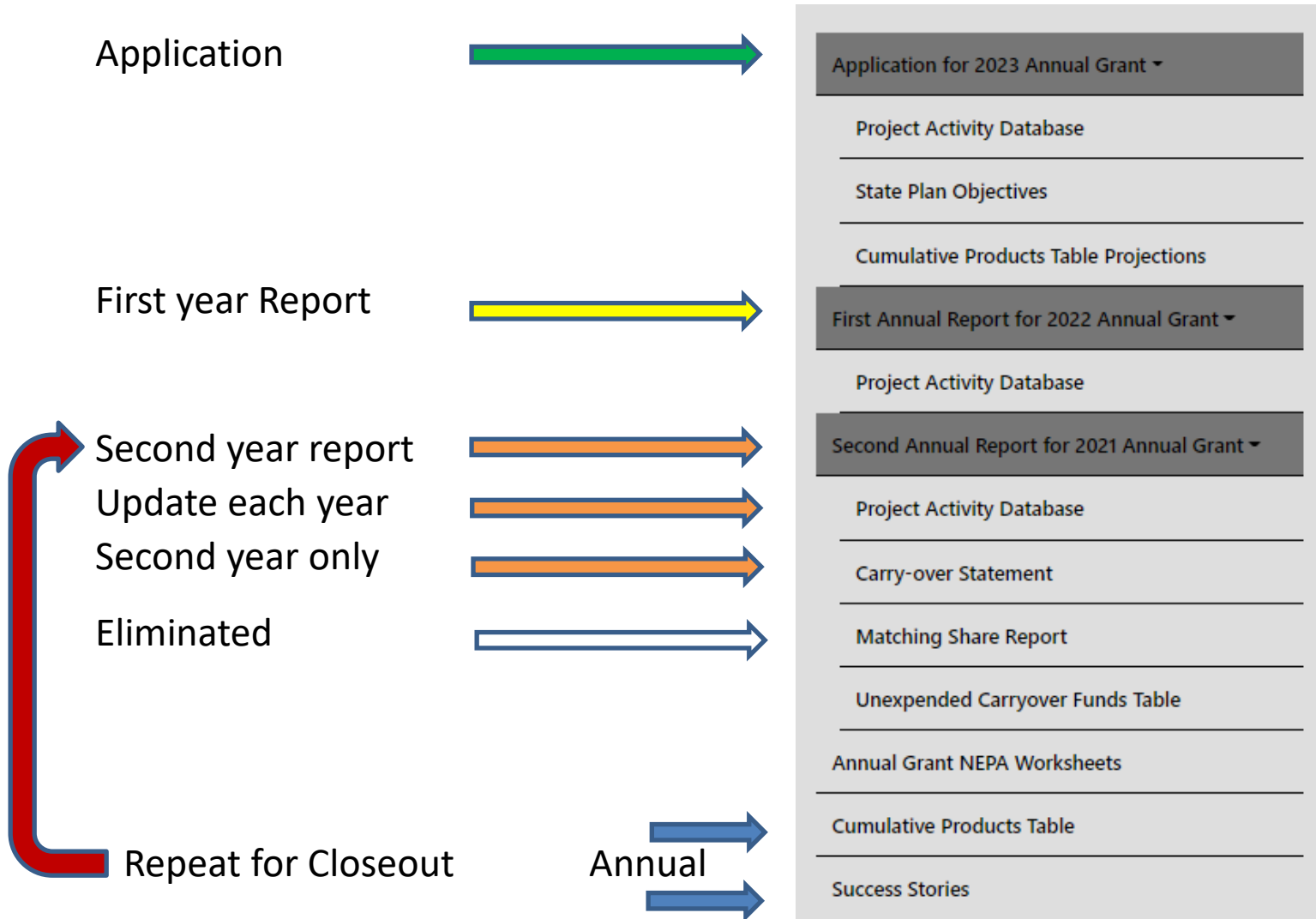




# **Historic Preservation Fund (HPF)**

## **3 Year Cycle and Updates**

# HPF State New 3 Year Cycle Option



# 3 Year Cycle



- **Three** years for FY2022 and going forward
  - Option to spend in 1, 2, or 3 years
  - Reporting due annually for each open grant
    - January 31 (can submit any time after September 30)
  - 75% carry over by end of **second** year
  - 10% CLG obligated by end of **second** year
  - Matching share report **eliminated**
  - SF 428 **only** required if equipment purchased

# Annual Reporting due January 31 (or before!):



- Begin reporting for 3 Year cycle with FY2022 grant
- Financial & Signature Forms in GrantSolutions
  - SF425 in Grant Solutions (GS) for each open and closing grant
  - SF428 for equipment uploaded in GS – **ONLY IF PURCHASED**
  - Carryover Statements not required for FY2022
- HPF Online
  - Cumulative Products Table – update for FY2022 activity
  - Project Activity Database – update and close, note new fields for 3 years
  - Matching Share Report – **ELIMINATED**
- What else?
  - More flexibility for 10% CLG pass thru under SOL review
  - New apportionment formula effective FY2024



# **HPF Online Updates for FY2023**

# HPF State New 3 Year Cycle Option

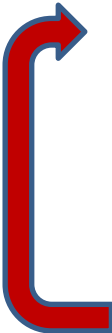
Application



First year Report



Second year Report



Repeat for Closeout

Annual



# HPF Online System Changes

HPF Online has been updated to track data across three years instead of two years. For example, the Project Activity Database was updated to track project expenditures across an additional, third year.

Planned Federal Share	FY1 Federal Share	FY2 Federal Share	FY3 Federal Share
\$ 19049.80	\$ 0.00	\$ 19049.80	\$ 0.00
Planned Match Share	FY1 Match Share	FY2 Match Share	FY3 Match Share
\$ 12699.86	\$ 0.00	\$ 12750.81	\$ 0.00
General Comment			
Limit of 5000 characters. If more detailed contact your NPS Grant Manager.			

Where that data feeds into reports, they have been updated to track data across the additional, third year.

10% Pass-Through Fiscal Year 2020									
State: Alabama					Grant Number: P20AF00001				
Project Number	Subgrantee/Contractor	Planned Federal Share	Actual Federal Share Expended	FY1 Fed Share	FY2 Fed Share	FY3 Fed Share	FY1 Match Share	FY2 Match Share	FY3 Match Share
AL-20-10016	City of Mobile	\$19,049.80	\$19,049.80	\$0.00	\$19,049.80	\$0.00	\$0.00	\$12,750.81	\$0.00

# Carry Over Statement – now 2<sup>nd</sup> year!

## Carry-over Statement Query

Costs Incurred during the first and second years: \$ 878933.00

Calculate Report

### Project Activity Database Carryover Statement Fiscal Year 2021

#### Project Activity Database Carryover Statement Fiscal Year 2021

State: Alabama

Grant Number: 01-21-10001

Item	Amount (Federal Share)
Costs Incurred First and Second Fiscal Years	\$878,933.00
Committed Subgrants/Contracts Unexpended Balance to be Carried Over	\$61,660.06
Uncommitted Carryover	\$35,998.94
TOTAL (Should equal grant amount)	\$976,592.00
<b>Reasons of Carryover:</b>	

The Total dollar amount awarded in Fiscal Year 2021 to be carried over into Fiscal Year 2023 that is not committed to subgrants and contracts is \$35,998.94 (3.69 %)

This amount does not exceed 25% of the amount apportioned by the NPS, as demonstrated by the attached Carryover Funds Table

-----  
Signature of SHPO                      Date

Download Report

\* Not required for  
this year



# No more Matching Share Report!

OMB Control Number: 1024-0038

## SOURCES OF MATCH REPORT

State: Alabama

Date: 10/24/2022

Each SHPO shall supply a breakdown of their match (by source of match claimed in year one and two). Support documentation shall be retained by the SHPO. Match shall be consistent with the Actual Amounts Report. Total match shall be consistent with match reported on the

Source of Match:	Cash(\$)	Real Property (\$)	Total
Federal:	\$0.00	\$0.00	\$0.00
State:	\$63,408.74	\$0.00	\$63,408.74
Regional:	\$0.00	\$0.00	\$0.00
Tribal:	\$0.00	\$0.00	\$0.00
County:	\$0.00	\$0.00	\$0.00
Municipal:	\$0.00	\$0.00	\$0.00
Certified Local Government:	\$0.00	\$0.00	\$0.00
*Educational Institution:	\$0.00	\$0.00	\$0.00
*Nonprofit:	\$0.00	\$0.00	\$0.00
*Commercial Organization:	\$0.00	\$0.00	\$0.00
*Private:	\$0.00	\$0.00	\$0.00
<b>Subtotal:</b>	63,408.74	\$0.00	
<b>Total:</b>			\$63,408.74

Comment:

# SF 428 – ONLY when equipment purchased!

## TANGIBLE PERSONAL PROPERTY REPORT Final Report SF-428- B

Federal Grant or Other Identifying Number Assigned by Federal Agency (Block 2 on SF-428).	
<p>1. <b>Report</b> (Select all that apply)</p> <p>a. ___ Federally-owned Property (List on Supplemental Sheet SF-428S or recipient equivalent and complete Section 2a below.)</p> <p>b. ___ Acquired Equipment with acquisition cost of \$5,000 or more for which the awarding agency has reserved the right to transfer title (List on Supplemental Sheet SF-428S or recipient equivalent and complete Section 2b below.)</p> <p>c. ___ Residual Unused Supplies with total aggregate fair market value exceeding \$5,000 not needed for any other Federally sponsored programs or projects. (Complete Section 2c below)</p> <p>d. ___ None of the above</p>	
2. Complete relevant section(s)	<b>For Agency Use Only</b>
<p>2a. <b>Federally-owned Property</b> (Select one or more.)</p> <p>(i) ___ Request transfer to Award _____</p> <p>(ii) ___ Request Federal Agency disposition instructions</p> <p>(iii) ___ Other (Provide detail in Block 3 or attach request)</p>	<p>Agency response to requested disposition of Federally owned property:</p> <p>(i) Recipient request approved ___ denied ___</p> <p>(ii) Dispose in accordance with attached instructions ____.</p>
<p>2b. <b>Acquired Equipment</b> (Select one or more.)</p> <p>(i) ___ Request unconditional transfer of title with no further obligation to the Federal Government.</p> <p>(ii) ___ Request Federal Agency disposition instructions</p> <p>Note: If the awarding agency does not provide disposition instructions within 120 days the recipient may continue to use the equipment for Federally supported projects or dispose in accordance with the applicable property standards.</p>	<p>Agency response to requested disposition of acquired equipment::</p> <p>(i) Recipient request approved ___ denied ___</p> <p>(ii) Dispose in accordance with attached instructions ____</p>
	Authorized Awarding Agency Official
	Signature: _____ Date: _____
	Name: _____ Phone: _____
	Title _____ Email _____
2c. <b>Reportable Residual Unused Supplies</b>	
(i) ___ Sale proceeds or ___ Estimate of current fair market value .....	\$ _____
(ii) _____	_____

# Cumulative Products Table

- Reported on annually – not tied to a specific grant award
- Project activity in the 8 NHPA program areas for the year
- **Cumulative** = all the work of the office, not just HPF funded
- Report at the end of the year on results in the 8 program areas

## Cumulative Products Table

Year

2021

Program Area

Review and Compliance

Review and Compliance

National Register

Preservation Tax Incentives

Survey and Inventory

Planning

Local Government Certification

Development, Acquisition, and Covenants

Other Activities

Go

# Success Stories

- Reported on annually – not tied to a specific grant award
- Minimum of 3
- Serve as models for other States or nationally

## Success Stories

### Instructions

1. Please include 3 HPF Success Stories from the federal fiscal year at a minimum. These should be stories that would serve as models for other States.

Year :

Show  entries

Title	↑↓	↑↓
<a href="#">Digital Submission Process for Section 106</a>		<input type="button" value="Delete"/>
<a href="#">Disaster Resources</a>		<input type="button" value="Delete"/>
<a href="#">On-Line GIS Historic Preservation Map</a>		<input type="button" value="Delete"/>

# What's Next?

- Check your SAM registration! Renew EARLY!
- Guidance on HPF SHPO [website](#) updated
- Guidance on 10% CLG Flexibility coming
- Working to “pre-approve” SHPO/THPO awards to help speed the process
- Please consider reporting early, helps NPS avoid a backlog (application & annual)
- State Plan contact is now Cory Kegerise
- Revisions to Chapter 2 of the HPF Grant Manual coming



# Questions?

