

## LEASING OPPORTUNITY

National Parks of Boston

Mobile Food/Beverage - Charlestown Navy Yard

### EXHIBIT C - BID SHEET INSTRUCTIONS AND EXAMPLE

#### Bid Sheet Instructions

Applicants must complete all blanks on the Bid Sheet and submit additional required information to be considered responsive. On the bid sheet:

- Name of Food Truck: Identify the Name of your food truck.
- Proposed Operating Season: Identify your proposed operating season, for example, May 24, 2024 to September 2, 2024.
- Menu/Offering Description: Provide a brief description of the type of food you will be offering and list example items from your menu.
- Hours of Operation (Excel Column B): For each day of the week, identify proposed hours of operation. Variable hours may be indicated if you are proposing to use the Premises for longer hours some days than others (e.g., on holidays).
- Bid Amount Per Shift (Excel Column C): For each day of the week, identify the amount of rent offered per shift, which must be not less than \$40/shift.
- Single Shift Days Worked (Excel Column E) and Double Shift Days Worked (Excel Column F): For each day of the week, identify the number of days when you are bidding to use the Premises for 1 shift per day and the number of days when you are bidding to use the Premises for 2 shifts per day, where a shift is defined as a maximum of five (5) operating hours in which at least one (1) meal (breakfast, lunch, or dinner) is covered. The sum of Single Shift Days Worked (Excel Column E) and Double Shift Days Worked (Excel Column F) must not exceed the Total Days Possible in Operating Season (Excel Column D); the sum may be less than the Total Days Possible if the Bidder plans to not use the Premises during certain weeks during its Proposed Operating Season.

Note that the Total Days Possible in Operating Season (Column D), Total Shifts Worked (Column G), and Total Bid per Day of the Week (Column H) will auto-populate based on information input by the Bidder.

Additional Information to be submitted - REQUIRED:

- Financial Information Required** - Completed Attachments A and B (OMB Control Number 1024-0233).

## Bid Sheet Example

The following is an **example** illustrating a complete bid sheet.

LEASING OPPORTUNITY								
National Parks of Boston								
Mobile Food/Beverage - Charlestown Navy Yard								
<b>ATTACHMENT C - BID SHEET</b>								
<b>Name of Food Truck</b>								
Latin Explosion								
<b>Proposed Operating Season</b>								
Start Date: 4/1/2024								
End Date: 10/31/2024								
<b>Menu/Offering Description</b>								
Type of Cuisine: A mix of foods from across Latin America, primarily consisting of Mexican, Peruvian, and Cuban foods.								
Sample of Breakfast Menu: Breakfast Burritos, Juevos Rancheros, Gorditas de Harina, Pan Dulce, Butifarra, Humitas, Tamales, Cuban French Toast, Pastelitos de Guayaba, coffee, tea, hot chocolate, variety of soft drinks.								
Sample of Lunch/Dinner Menu: Variety of cooked meats, Al Pastor, Carnitas, Carne Asada, Coca-Cola Pollo for tacos, burittos, tortas, Tamales, Rice and Beans, Elote, Churros, Bionicos, Cuban Sandwiches, Tostones, Pan con lechon, papa rellena, Rachi, Butifarra, Arros xon Leche, Picarones, coffee, tea, hot chocolate, variety of soft drinks.								
Days of the Week	Hours of Operation	Bid Amount per Shift	Total Days Possible in Operating Season	Single Shift Days Worked	Double Shift Days Worked	Total Shifts Worked	Total Bid per Day of the Week	
Sunday	10:00 AM to 3:00 PM, 8:00 AM to 6:00 PM	\$50	30	20	10	40	\$2,000	
Monday	8:00 AM to 6:00 PM	\$40	31		2	4	\$160	
Tuesday			31					
Wednesday	10:00 AM to 3:00 PM, 8:00 AM to 6:00 PM	\$50	31	1	2	5	\$250	
Thursday	10:00 AM to 3:00 PM	\$40	31	15		15	\$600	
Friday	10:00 AM to 3:00 PM	\$45	30	30		30	\$1,350	
Saturday	8:00 AM to 6:00 PM	\$50	30		30	60	\$3,000	
			<b>214</b>	<b>66</b>	<b>44</b>	<b>154</b>	<b>\$7,360</b>	
<b>Signing:</b> Please sign on the line above your name, by signing this bid sheet, the Applicant(s) acknowledges receipt and acceptance of the terms of this "offered Lease" provided in the Request for Bids and any conditions thereto. The NPS can not accept non-signed bid sheets.								
 _____ Signature							1/15/2024 _____ Date	
John Doe Name of Authorized Signatory								
 _____ Signature							1/15/2024 _____ Date	
Jane Doe Name of Authorized Co-Signatory (if applicable)								
Latin Fusion Truck, LLC Legal Business Name (if applicable)								



*NOTE: In the Bid Sheet Example above, the Bidder has bid to Lease the Premises for two shifts per day on 10 of 30 Sundays, two Mondays (Memorial Day and Labor Day), two Wednesdays (Juneteenth and July 3rd), and all Saturdays throughout its operating season of April 1, 2024, to October 31, 2024. It has also bid to Lease the Premises for one shift per day on 20 of 30 Sundays, 1 Wednesday, 15 Thursdays, and all Fridays throughout its operating season. The Bidder has entered different Bid Amounts per Shift across the different weekdays.*