



## CHECKLIST

**(For your use only, do not submit with application)**

**Instructions:** To ensure a complete application, use the checklist for guidance. For questions, please contact the GLCA Commercial Services Office at (928) 608-6325.

### REQUIRED THROUGH THE ONLINE SYSTEM:

Online CUA Application.

Federal Tax ID# or EIN, must be Included on the online application.

Application Fee's: \$350.00 for the PRIMARY CUA and \$250 for each SECONDARY CUA requested.

Commercial Comprehensive General Liability (Required).

Commercial Automobile Liability, if applicable.

Commercial Watercraft Liability, if applicable.

Aquatic Invasive Species Acknowledgement Form, if applicable

Visitor Acknowledgement of Risks (VAR) Form

Copy of U.S. Coast Guard License, if transporting clients.

Copy of First Aid and CPR Certificates required for the following services: Fishing, Backhaul, Hiking, Hunting, Bicycle Tours, Vehicle Tours, Paddlecraft Service, Scuba Diving, Marine Salvage, Mobile Food and Beverage Service, Alternative Anchoring with Piloting, Air Taxi, Efoil, Photography-Land Based, ORV Tours.

Copy of Wilderness First Responder and/or Wilderness First Aid and/or First Responder

Certificate required for the following services: Hiking/Backcountry, Hiking with Packstock, Canyoneering, Hunting, ORV Tours, Bicycle tours, Vehicle Tours.

Employee List

Vehicle and Vessel List

Active company website

### SUBMIT THE FOLLOWING TO [glca\\_cua@nps.gov](mailto:glca_cua@nps.gov)

Marine Salvage Service are required to submit an Operation Plan for each salvage.

Annual Report(s) for operating Year 2024 must be submitted by January 31st. One form for each service type must be submitted.

### MICROSOFT FORMS

Trip Itinerary for overnight trips – Submit at a minimum of 3 days prior to a trip. Hunting Report Form

Operation Plan - Day User

Operation Plan - Overnight

Work Plan - required for the following services: Vessel Caretaking, Minor Vessel Repair, Marine Salvage, Rental Anchoring Services.