



National Park Service
U.S. Department of the Interior

Grand Canyon National Park
Backcountry Information Center

(928) 638-7875 phone
(928) 638-2125 fax
www.nps.gov/grca
grca_bic@nps.gov

The forms in this document are for use by commercial overnight backpacking operators who have been issued a Commercial Use Authorization by Grand Canyon National Park. A Commercial Use Authorization is required before a commercial overnight permit will be issued by the Backcountry Information Center.

Required Use of Forms

To request a commercial overnight itinerary, operators are required to submit a Verifiable Client List Form. All client list submissions must be signed.

Reminders

- Permits (reservations) are non-transferable. Itineraries reserved as noncommercial cannot be amended at a later date to be commercial in nature. If all clients opt out, then the backcountry permit must be returned to the Backcountry Information Center within 72 hours.
- Inquiries do not equal clients. If an individual contacts a guide company, but does not expressly direct the company to request a backcountry permit for specific campground(s) or use area(s) on specific date (s), then entering their information on the client list is misrepresentation.
- Subdividing groups, itineraries, or a range of dates so that a single request becomes multiple requests in order to increase the odds of obtaining a permit is not allowed, and may result in revocation of the permit and/or other penalties.
- When a client cancels, an updated Verifiable Client List must be submitted to the Backcountry Information Center within 72 hours.

If you have any questions about backcountry permitting or verifiable clients please contact the Backcountry Information Center at grca_bic@nps.gov or (928) 638-7875.

DEFINITION OF COMMERCIAL USE

A commercial use is defined as any or all goods, activities, services, agreements, or anything offered to park visitors and/or the general public for recreational purposes which uses park resources or is undertaken for or results in compensation, monetary gain, benefit, or profit to an individual, organization, or corporation, whether or not such entity is organized for purposes recognized as non-profit under Local, State, or Federal law.

Guided trips or services which collect a fee in excess of the actual personal costs of the trip and/or for payment of other than actual personal trip expenses for guides or leaders, are considered commercial trips. This includes nonprofit organizations providing a livelihood for people through provision of these services.

Groups who are part of a school (and can meet the educational fee waiver requirements), church, family, or non-commercial organization are not required to obtain a Commercial Use Authorization. A non-commercial organization that is recognized under the Internal Revenue Service Code of Federal Regulations as Tax-Exempt and who can show proof that their activity is not taxable for commercial purposes does not need to obtain a Commercial Use Authorization. The organization must submit their request in writing stating why their proposed activity is not taxable and non-commercial to the Division of Concessions at Grand Canyon National Park along with a copy of their IRS determination letter.



BACKCOUNTRY/WILDERNESS USE PERMIT APPLICATION

Grand Canyon National Park
Backcountry Information Center
1824 S Thompson St, Suite 201
Flagstaff, AZ 86001
Telephone 1-928-638-7875, FAX 1-928-638-2125



Verifiable Client List for holders of a Commercial Use Authorization for overnight backpacking

Group Name: _____ Commercial Use Authorization (CUA) Permit #: _____
note: enter a unique name for this trip (e.g., Smith June 2024 Trip) *note: enter your company name as it appears on your CUA*

APPLICANT INFORMATION

Last Name _____ First Name _____ Middle Initial _____

Street or Physical Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Email Address _____ Contact Phone _____

Last Name _____ First Name _____ Middle Initial _____

Street or Physical Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Email Address _____ Contact Phone _____

Last Name _____ First Name _____ Middle Initial _____

Street or Physical Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Email Address _____ Contact Phone _____

Last Name _____ First Name _____ Middle Initial _____

Street or Physical Address _____

City _____ State/Province _____ Postal Code _____ Country _____

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Last Name _____ First Name _____ Middle Initial _____

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Last Name _____ First Name _____ Middle Initial _____

Street or Physical Address _____

City _____ State/Province _____ Postal Code _____ Country _____

Email Address _____ Contact Phone _____

Group Name: _____ Commercial Use Authorization (CUA) Permit #: _____
note: enter a unique name for this trip (e.g., Smith June 2024 Trip) *note: enter your company name as it appears on your CUA*

Last Name _____ First Name _____ Middle Initial _____
Street or Physical Address _____
City _____ State/Province _____ Postal Code _____ Country _____
Email Address _____ Contact Phone _____

Last Name _____ First Name _____ Middle Initial _____
Street or Physical Address _____
City _____ State/Province _____ Postal Code _____ Country _____
Email Address _____ Contact Phone _____

Last Name _____ First Name _____ Middle Initial _____
Street or Physical Address _____
City _____ State/Province _____ Postal Code _____ Country _____
Email Address _____ Contact Phone _____

NOTICES

Privacy Act Statement

General: This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 21, 1984, for individuals completing this form.

Authority: 54 U.S.C. §100101, NPS Organic Act; 16 U.S.C. 1131-1136, Wilderness Act; 43 U.S.C. §1701 et seq., 16 U.S.C. §6801-6814, the Federal Lands Recreation Enhancement Act; 36 CFR Part 71, Recreation Fees; 36 CFR 1.6, Permits; and 36 CFR 2.23 Recreation Fees.

Purpose and Uses: To establish and verify an applicant's eligibility for a permit to conduct certain activities within the National Park System and to process permits for individual members of the public and organizations interested in obtaining a permit authorizing an activity. Information collected will be used to provide the public and permittees with permit-related information, to monitor activities conducted under a permit, to analyze data and produce reports to monitor the use park resources, to assess the impact of permitted activities on the conservation and management of protected species and their habitats, and to evaluate the effectiveness of the permit programs. The DOI and NPS may use the information to meet reporting requirements, to generate budget estimates and track performance, and to assist park staff with visitor education, fee collection, resource management and protection, recreational use planning, law enforcement and public safety personnel for such purposes as emergency contact and search and rescue efforts; to provide permit holders and participants with information about parks and their partners; and to provide reports of activities conducted under an issued permit.

Based on the disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, the National Park Service may share information with first responders and Federal, state, and local governments to provide information needed to locate an individual or render aid in an emergency; to recover debts owed to the United States; to respond to a violation or potential violation of the law; in response to a court order and/or discovery purposes related to litigation; or other authorized routine use when the disclosure is compatible with the purpose for which the records were compiled.

Effects of Nondisclosure: It is in your best interest to answer all of the questions. The U.S. Criminal Code, Title 18 U.S.C. 1001, provides that knowingly falsifying or concealing a material fact is a felony that may result in fines of up to \$10,000 or 5 years in prison, or both. Deliberately and materially making false or fraudulent statements on this form will be grounds for not granting you a Backcountry/Wilderness Use Permit.

Paperwork Reduction Act Statement

We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) and 36 CFR 1-7, 12 and 13 which authorize the National Park Service to require applicants to fill out this form to monitor resources and to protect visitors. This information is being collected to allow the park management to make value judgements necessary to enhance the safety and enjoyment of both the visitors and wildlife. All applicable parts of the form must be completed in order for your request to be considered. You are not required to respond to this or any other Federal agency-sponsored information collection unless it displays a currently valid OMB control number.

Estimated Burden Statement

Public Reporting burden for this form is estimated to average 8 minutes per response, including the time it takes for reviewing instructions, gathering and maintaining data, and completing and reviewing the form. Comments regarding this burden estimate or any aspect of this form should be sent to the Information Collection Clearance Officer, National Park Service, 1201 Oakridge Drive, Fort Collins, CO 80525. Do not send this application to this address but rather to the park address listed at the top of the first page.