

Lieutenant William M Woodcock 9th Kentucky Infantry Co. B

Clothing Issue Form 1864

Camp near Athens Ga

Aug 31st 1864

I We [crossed out] certify on honor that during the month of August 1864 the following articles of clothing were issued to Corporal Isaac Mains and Priv. Philip Moore Co. B 9th Ky Vols Infy [sic] by Lieut [sic] W M Woodcock 9th Ky Vols Infy [sic]

To Isaac Maines

(1) One Stockings prs.

To Philip Moore

(1) One Pants

(1) One Drawers

(1) One Bootees

(1) One Stockings

Boyle O Rodes

Capt. Co K 9th Ky

Vol Inft [sic]

Inventory and Inspection report December 1864

Voucher No. [blank]

INVENTORY AND INSEPCION REPORT of UNSERVICABLE Camp and Garrison Equipage FOR WHICH Lieut. W. M. Woodcock Co. B, 9th Reg't [sic], Ky Vol Inf is responsible.

INSPECTED 15th day of December 1864 by L. B. Folsom Capt. 101st Ill Vol Inf. and Post Inspector

Headquarters Mil Dist [sic] of Ky

Lex Ky Feby 2nd1865

APPROVED: The Stores within condemned will be disposed of as recommended by the Inspector.

By order of Bvt [sic] Maj Genl. Burbridge

[illegible nam]

Capt [sic] and AAG.

Inventory and Inspection Report December 15, 1864

Inventory and Inspection Report of unserviceable Camp and Garrison Equipage for which Lieut. W. M. Woodcock Co. B 9th Regiment Vol [page cut off] is responsible, and which have been examined and reported on by L. B. Folsom Capt. 101st Ill Vol. Inf. Inspector of Post, at an inspection [page cut off] the 15th Day of December 1864.

[Note: The following information is from a table with the following columns: ARTICLES.; INVENTORY.: HOW LONG IN POSSESSION.; HOW LONG IN USE.; REMARKS OF OFFICER ACCOUNTABLE. (Including condition when received, etc.); INSPECTION REPORT: PRESENT CONDITION.; IN WHAT MANNER TO BE DISPOSED OF.; REMARKS. The information will be transcribed in line form with semi-colons between the columns.]

Shelter Tents; 12 Months; 12 Months; Let. F. White Re Q.M.; [blank]; Unserviceable; Sold; Turned over to Q.M. [rest is cut off]

Knapsacks; 12 Months; 12 Months; Let. F. White Re Q.M.; [blank]; Unserviceable; Sold; Turned over to Q.M. [rest is cut off]

[cut off]; 12 Months; 12 Months; Let. F. White Re Q.M.; [blank]; Unserviceable; Sold; Turned over to Q.M. [rest is cut off]

[written under remarks underneath all above entries]: The depot from whence [page cut off] obtained the marks [page cut off] Packages and the [page cut off] and Inspectors who furnis[page cut off] it is impossible to ascer[page cut off] Regiment is mustered [page cut off] and the officers are [page cut off] were made by the [page cut off] on the condition of [page cut off] when received SC

I Certify on Honor, That the above is a correct Inventory of Camp and Garrison Equipage [page cut off] I am responsible, and which in my opinion requires the action of the Inspector. I further [page cut off] the property has not been previously condemned.

William M. Woodcock

1st Lieut. Co. B. 9th Ky Inf.

I Certify on honor, That I have examined each article set forth in the inventory [page cut off] in conformity to the Regulations, and they are hereby recommended to be disposed of [page cut off]

Station Louisville, Ky.

Date: December 15th 1864

L B Folsom

101st Ills Vols Inf Inspector

Note – The attention of Inspectors is directed to paragraphs 1021, 1022, 1023, 1024, 1025, and 1033. Revised Regulations for the [page cut off] No. 193. Adjutant General's office, Series 1863.

Handwritten Note Concerning Money Due Woodcock June 1864  
Nashville Tenn

June 8th / 64

Due Lieut [sic] Woodcock Ten (10) Dollars

Elmer A Sage

Lieut [sic] Co E 112th Reg

Ill Vol Inft [sic]

Quarterly Return of Ordnance and Ordnance Stores dated September 30, 1864  
Send the Returns, the letter of transmittal, and all papers [page cut off] Chief of  
Ordnance, in ONE PACKAGE.

QUARTERLY RETURN OF ORDNANCE AND ORDNANCE STORES

RECEIVED, ISSUED, AND REMAINING IN HAND.

Co. B, 9th Regiment Ky. Vols. Infantry,

COMMANDED BY 1st Lieut [sic] William M Woodcock

DURING a part of THE Third [crossed out] Quarter ending Sept 30, 1864.

[emblem of cross cannons and circle with Form No. 1 - a For Infantry and Heavy  
Artillery typed in the circle]

RETAINED COPY.

ALL COMPANY OFFICERS HAVING ORDNANCE STORES TO ACCOUNT FOR [rest  
is cut off]

1. That each officer's accountability commences from the day he took command of the  
Company; he is to make returns [page cut off] not held responsible for that of any other  
person.

2. That all property returns in the Ordnance Department are made quarterly, and not monthly.

3. That the account of property rendered in this Return must invariably be closed, at the end of the official quarter, viz: [page cut off] and 31st December of each year; except, where officers by reason of leaving the service, or being transferred to [page cut off] their accountability between these dates; in which case it will terminate at the date the balance on hand was [page cut off]

4. That it must be clearly stated how the stores with which the United States is credited came into the possession of [page cut off] the last return; received on an invoice from another person; taken up by virtue of an inventory made by a [page cut off] made by the officer himself.

5. That every issue to another person must be made in compliance with proper authority, a copy of the order or [page cut off] attested by the receipt of that person. Where this cannot be obtained, a certified invoice of the stores which [page cut off] a statement on its face showing why the receipt could not be obtained. (See paragraph 39 of "Instructions" etc. [page cut off] No property can be condemned and dropped, except by authority of a regularly authorized inspector. (See paragraph [page cut off] Nothing but ammunition, parts of arms, and material for repairs can be expended, and these only in such [page cut off] warrant.

Statements of losses or damage should be supported by the report of a Board of Survey; if the certificate of [page cut off] be supported by any corroborative evidence which can be obtained, such as the certificates of other officers [page cut off] enlisted men or citizens.

In short, every transaction noted on the return must be supported by proper vouchers, which are the legal evidences [page cut off]

6. That the return is signed with full name and official title, and that it is done legibly; that the station and date [page cut off] return is finished and signed, and that the P.O. address of the station is given.

[Triplicate to be retained by the officer making the Return, with one set of vouchers.]

[cut off] the Quarter ending September the Thirtieth 1864.

[left side of page is cut off]

PART SECOND.

TOOLS AND MATERIALS.

MISCELLANEOUS.

Arm chests.

Armorer's Chests.

Packing boxes.

Inst'ns [sic] for making returns

[all columns blank]

[page cut off]

Return exhibits a correct statement of the public property in my charge during a part of [page cut off] 30th 1864.

William M. Woodcock

1st Lieut. Co. B, 9th Ky V. I.

Commanding Company.

Quarterly Return of Ordnance and Ordnance Stores unknown date  
Form No. 1 – (a)

For the use of Infantry and Heavy Artillery

[left side of page cut off]

RETURN OF ORDNANCE AND ORDNANCE STORES received, issued, and remaining on hand in Company B, Ninth Regiment Kentucky

[Note: The following information is from a table with the following columns: [cut off] QUARTER 186[blank].; CLASS VI.; CLASS VII. Under Class VI are two columns SERVICEABLE AND UNSERVICEABLE. Under Serviceable and Unserviceable are the following columns: (2) MUSKETS OR RIFLES. (Write here description of arm.) and SWORDS. Under Muskets or Rifles are three columns: Springfield rifled muskets, calibre [sic] .58 and Enfield rifled muskets, calibre [sic] .577. Under Swords is two columns: Non-commissioned officers'. and Musicians'. Under Class VII is ACCOUTREMENTS. which has 2 columns, SERVICEABLE and UNSERVICEABLE. Serviceable has the following columns: Bayonet scabbards.; Bayonet scabbards for sword bayonets.; Cap pouches and cone picks.; Cartridge boxes, 57 calibre [sic].; Cartridge-box plates.; Cartridge-box belts.; Cartridge-box belt plates.; Gun slings.; Non-commissioned officers' and musicians' sword belts and plates, double frogs.; Non-com. officers' waist belts and plates.; Waist belts, privates.; Waist-belt plates. Under Unserviceable is Bayonets. Appendages also has 2 columns called Serviceable and Unserviceable. Under Serviceable is Ball screws.; Bullet moulds [sic].; Screw-drivers and cone wrenches.; Spring vises.; Tumbler and band spring punches.; Tompions.; Wipers. The columns under Unserviceable are blank. The rest of the table is cut off. The information will be transcribed in line form with semi-colons between the columns.]

Board of Survey; [blank]; [blank]; 23; [blank]; [blank]; [blank]; [blank]; [blank]; [blank];  
[blank]; 17; [blank]; 21; 22; 10; 16; 2; 5; [blank]; [blank]; 22; 22; 16 [rest of line is blank]

G H Eram 9th Ky. V.I.; [blank]; [blank]; [blank]; [blank]; [blank]; [blank]; [blank]; 2;  
[blank]; [blank]; 2; [blank]; 2; 2; 2; 2; 2; 2; [blank]; [blank]; 2; 2; [blank]; [blank]; [blank];  
[blank]; [blank]; [blank]; [blank]; 1; [blank]; [blank]; 1; 1; [rest of line is blank]

[cut off during the quarter]; [rest of line is blank]

[cut off] ACCOUNTED FOR; [blank]; [blank]; 23; [blank]; [blank]; [blank]; [blank]; 2;  
[blank]; [blank]; 19; [blank]; 23; 24; 12; 18; 4; 7; [blank]; [blank]; 24; 24; 16; [blank];  
[blank]; [blank]; [blank]; [blank]; [blank]; 1; [blank]; [blank]; 1; 1; [rest of line is blank]

[cut off] [all lines blank]

[cut off] pay rolls, as per Statement [all lines blank]

[cut off] during the quarter [all lines blank]

[cut off] AND EXPENDED [all lines blank]

[cut off] FOR ON NEXT RETURN; 23; [blank]; [blank]; [blank]; [blank]; 2; [blank]; [blank];  
19; [blank]; 23; 24; 12; 18; 4; 7; [blank]; [blank]; 24; 24; 16; [blank]; [blank]; [blank]; v v v  
1; [blank]; 1; 1; [rest of line is blank]

[page cut off] as the word "transferred" as used in the Quartermaster's blanks.

#### DIRECTIONS FOR MALING THIS RETURN.

[page cut off], read carefully the notes on the first page, below the endorsement, as also  
the following paragraphs of "Instructions for [page cut off] Ordnance and Ordnance  
Stores" approved by the Secretary of War, February 10, 1863, namely:

1,4,5,6,9,10,15,16,17,18 [page cut off] 40,42,47,48,52,53,54,62,63,69,70,71,72,74,75.

[page cut off], as specified in the Classification of Ordnance Stores, Class 6, page 51,  
"Instructions for making Quarterly Returns," etc., [page cut off] or rifled, and the calibre  
[sic].

[page cut off] (whether for .54 or .58 calibre [sic] balls.)

[page cut off] cartridges, whether elongated, or some patent kind. (.574 calibre [sic] is  
used in the .577 and .58 bores.)

[page cut off] and copy the "Duplicate" and "Original" from it. This will give neat and  
correct copies for the Bureaux [sic] at Washington.

#### DIRECTIONS FOR TRANSMITTING THIS RETURN.

Send with the "ORIGINAL FOR THE TREASURY DEPARTMENT" one complete set of  
vouchers as above numbered.

Send with the "DULPLICATE FOR THE ORDNANCE OFFICE" such Abstracts as are required by the "Instructions for making [page cut off]

Keep with the "TRIPLICATE TO BE RETAINED one complete set of vouchers-exact duplicates of those sent with the "Original [page cut off]

Mail the "Original," with its vouchers, and the "Duplicate for the Ordnance Office," accompanied by the enclosed printed letter [page cut off] to the Chief of Ordnance, Washington D.C., in one package, within twenty days after the expiration of the quarter for [page cut off] paragraph 1421, General Regulations of the Army.)

All officers stationed east of the Rocky Mountains, who are accountable for Ordnance Stores, whose Returns fail to reach the Ordnance [page cut off] the termination of the quarter which they are due, and who do not give a reasonable excuse for the delay, are now [page cut off] the Army for the stoppage of their pay until the proper return is made. Officers stationed west of the Rocky mountains will [page cut off] last day of the quarter before being reported.

If officers have neglected to make Returns for past quarters, correct Returns for each should be made out before commencing that [page cut off]

The printed blank forms enumerated in paragraph 75, "Instructions for making Returns of Ordnance Stores," will be furnished from [page cut off] D.C., on application by letter.

Ordnance Store Report December 3, 1864  
Form No. 7 – (a)

(For issues or transfers of Ordnance Stores.)

Received at Louisville Ky this 3rd day of December, 1864, of 1st Lt William M Woodcock, the following Ordnance and Ordnance Stores, as per invoice dated the 3rd day of December, 1864.

(25) Twenty Five Enfield Rifles

(18) Eighteen Bayonets.

(19) Nineteen Bayonet Scabbards

(23) Twenty Three Cap pouches and cone picks

(24) Twenty Four Cartridge Boxes

(12) Twelve Cartridge Box plates

(24) Twenty Four Waist Belts

(24) Waist Belt Plates

- (7) Seven Gun Slings
- (18) Eighteen Cartridge Box Plates
- (4) Four Cartridge Box Belt Plates
- (1) One screw driver and cone wrench
- (1) One Tampin [sic]
- (1) One wiper
- (IN DUPLICATE.)

Geo H Craven

Col 9 Ky Inf

Receipt for issues to George H Craven December 3, 1864  
Abstract No. [crossed out] Voucher No. 2 [see footnote below]

Receipt for issues to Geo H Craven

Col 9th Ky Vols Infy [sic]

Commanding

on the 3d day of December, 1864,

AS PER INVOICE DATED

The 3d day of December, 1864.

[emblem of cross cannons and circle with Form No. 7 LETTER. typed in the circle]

[footnote: Number the receipts for entry in the Return in the order of the dates of the corresponding invoices, as noted above in the endorsement.

In case the number of receipts to enter does not render it necessary to use an abstract, draw the pen through the word Abstract at the top.]

#### SUGGESTIONS TO OFFICERS ISSUING ORDNANCE PROPERTY.

Whenever an officer issues, transfers, or turns over to another person any Ordnance or Ordnance Stores, it must be done in compliance with proper authority. (See notes on the printed form of Invoice 2(b.)

When the transfer or issue takes place, he must deliver, with the property, duplicate invoices of it, made out according to Form 2 (b;) and upon receipt of the Stores, the receiving officer will return receipts in duplicate, according to Form 7 (a.)



But where the Stores are turned over to the Quartermaster's Department for transportation to the officer to whom they are addressed, the Quartermaster will be furnished with duplicate invoices, according to Form 2 (a,) and a third will be transmitted by mail to the officer who is to receipt for the Stores.

Officers turning over Stores in this way to a Quartermaster, should take a receipt from him for the exact number of packages shipped, so that in case the Stores are lost while in charge of the Quartermaster's Department, the issuing officer may have a legal proof that the Stores were actually put in possession of that Department.

Officers issuing, or transferring property as described above, should preserve with care all receipts obtained for it. They should remember that these are the legal evidences of the transaction, and that they must be files as vouchers, to substantiate the statements concerning issues which they make on the Property Return. The "ORDER FOR SUPPLIES," OR OTHER AUTHORITY BY WHICH THE ISSUE IS MADE, MUST ACCOMPANY AND BE ATTACHED TO THIS RECEIPT.

Unless the receipt accompanies the Return, or some other evidence that the issue was made as stated, (see paragraph 39, Instructions for making Ordnance Returns), the money value of the articles will be stopped against the pay of the issuing officer by the Treasury Department, on the adjustment of his accounts.

(See Circular No. 52, from the Ordnance Office, below.)

CIRCULAR No. 52 – SERIES OF 1863.

[EXTRACT.]

III. Hereafter, in the examination of all property returns in this office, the order, or other authority by which an issue or transfer of Ordnance property was made by one officer to another, will invariably be required. This authority may be either an ORDER FOR SUPPLIES direct from this office, a REQUISITION made in due form, approved by proper authority as per paragraph 1384, General Regulations of the Army, or an ORDER which, from its nature, requires a transfer of property, as when the command of a company or post is transferred from one officer to another.

The original order for supplies, requisitions, or order, must be filed with the receipt for the property; or when the receipt cannot be obtained in time, then with the certified invoice of the issue. This rule will be enforced in the examination of all returns for the 4th quarter 1863.

At all Armories, Arsenal, and Depots, whether permanent or in the field, copies of orders for supplies from this office, or other orders relating to such transfer, must be preserved in appropriate books.

GEO. D. RAMSAY,

Brig. General,

Chief of Ordnance.

Receipt for Declaration – Pension Office September 7, 1912

DO NOT DETACH FROM DECLARATION.

RECEIPT for declaration under the act of May 11, 1912, based upon service in Company B, 9th Regiment Ky Vols Infy [sic], Pension Certificate No. 1,123,259

J. L. Davenport

Commissioner of Pensions

Retain this Receipt for Future Reference

Fill in the above spaces with the information called for, and plainly write the name and full post office address of the claimant on the following lines.

William M Woodcock

710 Church St. Nashville

Davidson County

State Tennessee

Write nothing in this space.

[Stamp: U.S. PENSION OFFICE SEP 7 1912]

Receipt for Declaration – Pension Office May 29, 1912

DO NOT DETACH FROM DECLARATION.

RECEIPT for declaration under the act of May 11, 1912, based upon service in Company B, Ninth Regiment Ky Vols. Infy [sic], Pension Certificate No. 1,123,259

J. L. Davenport

Commissioner of Pensions

Fill in the above spaces with the information called for, and plainly write the name and full post office address of the claimant on the following lines.

William M Woodcock

Nashville

Davidson County

State Tennessee

Write nothing in this space.

[Stamp: U.S. Pension Office May 29 1912]