



FINDING AID

Yellowstone National Park Management and Accountability Records 1878-Present Bulk dates: 1920s-1990s

Prepared by

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TABLE OF CONTENTS

Copyright and Restrictions	ii
History	1
Scope and Content	2
Series Descriptions	4
Container List	7

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HISTORY

1916—National Park Service created.

Superintendents (names in italics are Acting Superintendents):	
October 16, 1916 to June 28, 1919	<i>Chester Allinson Lindsley</i>
June 28, 1916 to January 11, 1929	Horace Marden Albright
January 12, 1929 to February 1, 1929	<i>Joseph Joffe</i>
February 1, 1929 to February 25, 1936	Roger Wolcott Toll
February 26, 1936 to May 25, 1936	<i>John W. Emmert</i>
May 25, 1936 to October 31, 1956	Edmund B. Rogers
November 1, 1956 to February 16, 1964	Lemuel A. Garrison
March 16, 1964 to October 6, 1967	John S. McLaughlin
October 8, 1967 to June 1975	Jack K. Anderson
August 4, 1975 to September 19, 1982	John A. Townsley
September 19, 1982 to December 8, 1982	<i>Jim Thompson</i>
January 9, 1983 to 1993	Robert D. Barbee
September 1994-October 29, 1994	<i>Rick Smith</i>
October 30, 1994 to May 2001	Michael V. Finley
June 2001 to February 2002	<i>Frank Walker</i>
February 10, 2002 to October 2010	Suzanne Lewis
November 2010 to February 22, 2011	Colin Campbell
February 22, 2011 to present	Dan Wenk

For more information on the history of the Superintendents and the management of Yellowstone see:

Rydell, Kiki Leigh and Mary Shivers Culpin. 2006. *Managing the "Matchless Wonders" : a history of administrative development in Yellowstone National Park, 1872-1965.*

Haines, Aubrey. 1996. *The Yellowstone Story*, Vol. 2, Revised Ed., App. C, Table I, p. 477. Haines also has biographical sketches of all superintendents and acting superintendents from 1872 to 1976 in App. A, Part III, p. 448-.

SCOPE AND CONTENT

Yellowstone National Park
Management and Accountability Records
1878-Present (bulk dates: 1920s-1990s)

CATALOG NUMBER YELL 203324

VOLUME 99 LF

DESCRIPTION This collection contains materials pertaining to the management of Yellowstone National Park, the bulk of which come from the Superintendent's Office.

Records can address such high-level issues as planning, organizing, staffing, directing, reporting, controlling and financial management of the activities and programs of the park; Congressional relations, budget formulation, expenditures, inspections and reporting for park programs; and participation in international, Department of Interior, interagency, and Washington Service Office (WASO) committees, conferences, and meeting.

Yellowstone staff also administered Big Hole Battlefield National Monument (1933-1982); Little Bighorn Battlefield National Monument, formerly Custer Battlefield National Monument (mid-twentieth century); and was involved in the establishment of Grant-Kohrs Ranch National Historic Site (circa 1972).

Researchers may find these records valuable on the following topics: events that are "first of kind" or establishes precedents; subjects of widespread media attention or Congressional scrutiny; superintendent's impact, personal interests, and changes during his/her administration; how the public experienced Yellowstone based on their complaints and compliments; and special events which document prominent visitors and how the National Park Service created its own traditions and what events to celebrate.

ORGANIZATION

This collection is organized into seven series:

Series I, Administrative and Operational Records

Series II, Public Correspondence

Series III, Safety

Series IV, Special Events

Series V, Staff Meeting Minutes and Squad Notes

Series VI, Superintendents Correspondence

Series VII, Superintendents Monthly and Annual Reports

PROVENANCE

Transferred to the archives by various park offices and staff, primarily the Superintendent's Office and Administration, often as part of a larger group of records. This record group is accessioned by the National Archives and Records Administration (NARA) and placed on deposit at its affiliated repository, the Yellowstone National Park Archives. These records correspond to the NARA Record Group 79, Records of the National Park Service.

RESTRICTIONS

NO

*ASSOCIATED
MATERIALS*

Army Era Records, Yellowstone National Park Archives

Horace M. Albright Papers, Yellowstone National Park Archives

Compliance records, Yellowstone National Park Archives

RG 79, Records of the National Park Service, National Archives and Records Administration

Superintendents Annual Reports, Yellowstone Research Library

Superintendents Monthly Reports, Yellowstone Research Library

SERIES DESCRIPTIONS

I. Administrative and Operational Records

This series contains materials regarding the following topics: management; organization; policy; standards; inspections (including Congressional); planning; finance and budget; directives; goals; inspections; studies and surveys; information resources management; conservation and preservation (e.g. energy, water, World Heritage Site, natural areas); Environmental Impact Statements (EIS); pollution abatement.

II. Public Correspondence

This series consists of letters between the park administration, the public, and with Federal, state, and local agencies. It is organized into three groups: 1) Public Relations show the superintendent and park administration interacting with the community; 2) Commendations and Complaints are letters of praise and dismay, respectively, regarding any aspect of the park experience; 3) Conferences and Meetings are invitations, requests for speaking/presentations, and programs and reports.

III. Safety

This series contains records pertaining to: occupational and visitor safety and health policies, Safety Committee meeting minutes and memoranda; annual safety reports; employee and visitor incident reports; handicap accessibility development plans; mechanical and electrical updates to facilities; National Civil Defense activities and alerts; chemical and biological hazards procedures; Occupational Safety and Health Administration (OSHA) reports and mitigation; Emergency Medical Services (EMS) reports; task orders for repair and maintenance to park structures and roadways; thermal area walkway reconstruction plans; various safety and health publications; Milk Control Board memoranda; reports on accident costs; fire and natural disaster protection plans; and emergency response plans.

IV. Special Events

This series contains documents relating to special events including visits from dignitaries (including foreign dignitaries, government officials, and presidents) and community groups (e.g. Boy Scouts, faith-based groups); anniversaries; dedications and grand openings; celebrations; and other events for which planning, security, or other intensive effort on the part of the Park was necessary. While there are a few conferences or meetings included, such as the Second World Conference, this series only includes conferences in which the Park served as organizer, host, and expected dignitaries in attendance. More routine conferences, such as the annual Ranger Conferences, and those for which the Park served as a site but had minimal involvement in the program, are not included in this series.

Note: This series has been described at the file level.

V. *Staff Meeting Minutes and Squad Notes*

Staff Meeting Minutes began to be recorded following World War II. About 1971 squad meetings, or meetings of the key division chiefs and the administrative staff, were also inaugurated and minutes of these meetings were termed Squad Notes. Both Staff Meeting Minutes and Squad Notes record important details related to issues in the park, statistical and event updates, discussions among key leaders, and sometimes the decisions they made. Meetings were typically held weekly and seem to have been combined in 2007. This series also contains minutes from Focus Days, a usually quarterly, extended meeting with an in-depth focus on one or two selected topics. These meetings began about 2005.

VI. *Superintendents Correspondence*

This series contains the letters and topics that appear to have been particularly significant to each Superintendent. Rather than a complete set of letters written and/or signed by the Superintendent, most of which were coded using the records schedule, filed accordingly, and may be found throughout the Yellowstone Archives, these records appear to have been set aside for special retention in the Superintendent's office. Topics of the correspondence varies by Superintendent and the issues of the day and includes the establishment and development of the National Park Service, the creation of new parks, boundary expansion and the development of the Greater Yellowstone concept, legislation and Congressional interest, budgets, Park development and planning, and wildlife management. The series also includes some speeches, scrapbooks, desk calendars, and other more personal documentation for specific Superintendents.

Because Horace Albright served as both Yellowstone Superintendent and Assistant Field Director and then Acting Director of the National Park Service, there is a significant set of records pertaining to other parks as well as the management of the National Park Service as a whole. These parks include Casa Grande Ruins, Crater Lake, General Grant (King's Canyon), Glacier, Grand Canyon, what became Grand Teton, Hawaii, Hot Springs, Lafayette (now Acadia), Lassen Volcanic, Mesa Verde, Mount McKinley (now Denali), Mount Rushmore, Platt (now Chickasaw), Rocky Mountain, Sequoia, Sully's Hill (now a National Game Preserve managed by the U. S. Fish & Wildlife Service), Wind Cave, and Yosemite. Records include correspondence and memoranda, annual and special reports, and occasionally news clippings. There is also a small set of records pertaining to Cooke City, Montana, and the development of what became the Beartooth Highway.

Note: Most of this series has been described at the file level.

VII. *Superintendents Monthly and Annual Reports*

The Superintendent's Annual Reports began the year of the park's creation in 1872 and continue until the present. The reports highlight major events often with sections for each of the park's divisions. During the early years of the National Park Service (NPS), the reports often included a list of births, deaths, marriages, and special visitors. This practice appears to have been discontinued as the volume of visitors increased.

The monthly reports began with the creation of the NPS in 1916 and continued until 1966. These reports are similar in content to the annual reports and served as the foundation for the end of year document.

Note: Bound copies of the monthly and annual reports are available in the Yellowstone Research Library. Electronic versions are available online via the Internet Archive.

CONTAINER LIST

Series	Series Title
1	Administrative and Operational Records
Box Number	Title
01	Administrative and Operational Records, 1927-1953
02	Administrative and Operational Records, 1949-1958
03	Administrative and Operational Records, 1954-1960; Spring Travel Survey, 1959; Destruction of 1916-1936 records, 1959
04	Administrative and Operational Records, 1960-1963, Yellowstone-Grand Teton Master Plan materials, 1965, 1967-1968
05	Administrative and Operational Records, 1963-1968
06	Administrative and Operational Records, 1968, includes Corral Operations Study
07	Administrative and Operational Records, 1969-1975
08	Administrative and Operational Records, 1971-1972
09	Conservation and Preservation, Environmental Impact Statements - Pollution Abatement, 1972
10	Administrative and Operational Records, 1972-1973; Yellowstone Master Plan (audio tapes), 1972
11	Administrative and Operational Records, 1973-1984, Energy Conservation, 1975
12	Administrative and Operational Records, 1976-1982; Energy, Water Conservation, 1977, 1978; World Heritage Site, 1977-1982
13	Administrative and Operational Records, Native Americans, Urban Initiatives; NPS/FWS Fisheries Task Force, 1978
14	Administrative and Operational Records, 1979-1980; Energy, 1979; Conservation and Preservation, 1979; Information Resources Management, 1979; YCC Facilities, 1980; Energy, 1980
15	Administrative and Operational Records, 1981-1982; Quality of Life Survey, 1981; Energy Conservation, 1981
16	Administrative and Operational Records, 1982-1988; Energy Conservation, 1982
17	Administrative and Operational Records, 1983-1984; Energy Conservation, 1983
18	Administrative and Operational Records, 1985-1986
19	Administrative and Operational Records, 1986-1987; 12-Point Plan, 1986-1987
20	Administrative and Operational Records, 1987-1990; Energy Conservation, 1987; Fee Collection Report, 1987
21	Administrative and Operational Records, 1988-1992; Congressional Testimony, 1988 Western Forest Fire Season, 1989
22	Administrative and Operational Records, 1991-1992; Issue Papers, 1991; External Threats to National Parks, GAO Questionnaire, 1992; Annual Review of TW - Hamilton (Concessioners), 1992
23	Administrative and Operational Records, 1993-1999; Cellular Phone Service provision, 1993-1997; Government Shutdown, 1995-1996; Recommendations following Avalanche Deaths, 1997
24	Administrative and Operational Records, 1998-2005
25	Administrative and Operational Records, 2003-2010; Old Faithful Visitor Education Center (OFVEC) Planning, 2006, 2009
Series	Series Title
2	Public Correspondence
Box Number	Title
01	Public Relations, 1954-1959
02	Public Relations, 1960-1961

03	Public Relations, 1962-1963
04	Public Relations, 1964-1967
05	Public Relations, 1968-1970
06	Public Relations, 1971-1975
07	Public Relations, 1979-1985
08	Public Relations, 1985-1987
09	Public Relations, 1996-1997
10	Complaints, 1935, 1947, 1952-1953
11	Complaints, 1957-1959
12	Complaints, 1960-1961
13	Complaints, 1962-1963
14	Complaints, 1963-1964
15	Complaints, 1965
16	Complaints, 1965-1966
17	Complaints, 1967
18	Complaints, 1968
19	Complaints, 1968-1969
20	Complaints, 1969
21	Complaints, 1970
22	Complaints, 1971
23	Complaints, 1971
24	Complaints, 1972
25	Complaints, 1973-1974
26	Complaints, 1972-1974, 1974-1977
27	Complaints, 1978
28	Complaints, 1980
29	Complaints, 1981-1982
30	Complaints, 1983-1985, 1995-1998
31	Compliments, 1954-1962
32	Compliments, 1963-1969
33	Compliments, 1970-1997
34	Conferences and Meetings, 1941-1943, 1954-1967
35	Conferences and Meetings, 1968-1970
36	Conferences and Meetings, 1972-1974
37	Conferences and Meetings, 1975-1981
38	Dude Ranchers Associations, 1955-1962; Fifth World Conference, 1959-1960; Conservation Councils and Groups, 1963

Series

3

Series Title

Safety

Box Number**Title**

01	National Civil Defense, 1944-1959
02	National Civil Defense, 1958-1972
03	Occupational and Visitor Safety, 1937-1958
04	Occupational and Visitor Safety, 1958-1963
05	Occupational and Visitor Safety, 1963-1966
06	Occupational and Visitor Safety, 1967-1969
07	Occupational and Visitor Safety, 1970-1975
08	Occupational and Visitor Safety, 1976-1981
09	Occupational and Visitor Safety, 1982-1984
10	Occupational and Visitor Safety, 1985-1987
11	Occupational and Visitor Safety, 1987-1995
12	Occupational and Visitor Safety, 1994-1997
13	Occupational and Visitor Safety, 1998-2009

Series

4

Series Title

Special Events

Box.File Number	Title
01.01	[Heine Correspondence], 1967
01.02	Yellowstone Park Semi Centennial, 1922
01.03	[Centennial Planning], 1962-1963
01.04	NPS 50th Anniversary, 1965
01.05	Papers on the NPS 50th Anniversary, 1965-1966
01.06	50th Anniversary NPS, 1966
01.07	Dedications and Similar Observations, 1970
01.08	[Bicentennial correspondence], 1976-1978
01.09	Bicentennial [correspondence], 1973-1976
01.10	Centennial of Army Administration of YNP, September 14, 1986
01.11	Wildlife Stamp Park Issuance Ceremony, Mammoth Post Office, 1987
02.01	[Visitors Centennial Guides], 1972
02.02	[Centennial] Special Events, 1972
02.03	Centennial Book Activity File, 1972
02.04	Centennial, 1972
02.05	100th Anniversary YNP, 1966-1969
02.06	Centennial, 1971
02.07	Special Events, Dedications, and Similar Observations [dedications and Centennial magazine], 1972
03.01	Planning for Yellowstone Park Centennial and Master Plan, 1966
03.02	Speeches, Proclamations [Yellowstone Centennial], 1972
03.03	Thanks You's and Information [Yellowstone Centennial correspondence], 1971-1972
03.04	[Yellowstone Centennial Planning Documents], 1971
03.05	Centennial Background, 1966-1971 [1 of 2]
03.06	Centennial Background, 1966-1971 [2 of 2]
03.07	[Yellowstone Centennial Plans], 1970-1971
04.01	Special Events, Dedications, and Similar Observations [Bicentennial Correspondence], 1973
04.02	Gateway Community Programs, 1971-1972
04.03	Centennial, Public Relations, 1972 [1 of 2]
04.04	Centennial, Public Relations, 1972 [2 of 2]
04.05	Centennial, January-March 1972
04.06	Centennial, April-December 1972
04.07	Centennial in Yellowstone, Coleman [Report], 1972
05.01	First Day of Issue - March 1 [Centennial stamp and correspondence], 1971-1972
05.02	[Published Articles YNP Centennial], 1972
05.03	Articles, Centennial [vehicles and park issues], 1972
05.04	Presidential Participation, 1972
05.05	[50th NPS Anniversary and Yellowstone Centennial], 1966-1972
05.06	[Yellowstone Centennial Commission, correspondence and memorabilia], 1971
06.01	Centennial 1972, Public Relations, January-March 1972
06.02	Centennial 1972, Public Relations, April-May 1972
06.03	Centennial 1972, Public Relations, June-July 1972
06.04	Centennial 1972, Public Relations, August-December 1972
06.05	Correspondence, Various Requests, November 1971-March 1972
07.01	Second World Conference, 1971-1972
07.02	Old Faithful Inn Floor Plan, Second World Conference, 1972
07.03	Participants, Second World Conference, 1972
07.04	Cancellations, Second World Conference, 1972
07.05	Acceptance Letters, Second World Conference, 1972

- 07.06 Changes, Second World Conference, 1972
07.07 Invitation Lists, Second World Conference, 1972
07.08 Second World Conference, September 19-27, 1972; Unit Award Certificate Awardees, 1972-1973
08.01 Second World Conference on National Parks, 1972 [1 of 2]
08.02 Second World Conference on National Parks, 1972 [2 of 2]
08.03 Papers on Second World Conference, 1972
08.04 Delegates Registered for Second World Conference on National Parks, 1972
08.05 Operation Plans [Second World Conference on National Parks], 1972
08.06 Second World Conference, 1972 [1 of 2]
08.07 Second World Conference, 1972 [2 of 2]
08.08 Meetings, Second World Conference, 1972
08.09 Programs, Second World Conference, 1972
08.10 Simultaneous Equipment, Second World Conference [transportation of interpretation equipment], 1972
08.11 Travel, Second World Conference [flight and telephone records], 1972
08.12 Signing, Second World Conference, 1972
08.13 Staff Assignments, Second World Conference, 1972
08.14 Second World Conference, Security, 1972
08.15 Yellowstone Centennial and World Conference, 1970-1973
09.01 125th Anniversary [planning materials], 1996-1997
09.02 [Operating Procedures], 1997-1999
09.03 August 17 and 25 Events [Native American cultural events], 1997-1998
09.04 4th Biennial Conference [research papers], 1997
09.05 [125th Anniversary correspondence], 1997
09.06 Logo [125th Anniversary design planning], 1996-1997
09.07 Historic Information [timeline], undated
09.08 125th Anniversary Gifts [planning], 1997
09.09 Invitation Lists [125th Anniversary], 1997
09.10 Proclamations [125th Anniversary], 1997
09.11 Poster Lay-Out [125th Anniversary], 1997
09.12 Children's Art, 1997-1998
09.13 Printing (All 125th Items), 1997
09.14 125th Supplement to Park Newspaper, 1997
09.15 [125th Anniversary Informational Folders], 1997
09.16 125th Anniversary Minutes [committee meetings], 1997
09.17 Post Office Stamp Cancellation, March 1st Event [125th Anniversary planning], 1997
09.18 [Yellowstone: 125 Years of America's Best Idea book], 1996
10.01 National Park Week, April 26, 1997
10.02 PHC Event [Prairie Home Companion radio event], July 5, 1997
10.03 Bison Exhibit, BBHC, Aug 1, 1997
10.04 White House [Vice President Visit], August 17, 1997
10.05 Program and Background Information [125th Anniversary], 1997
10.06 Media Center [media releases and tickets for Vice President visit], 1997
10.07 Protectors of Yellowstone [ceremony], 1997
10.08 August 25th [former President's correspondence and Old Faithful event planning] 1997
10.09 Programs Evolution August 17 [talking points], 1997
10.10 Heartland of America Band, 1997
10.11 Francisco Erize [Argentina NPS Administrator Visit], 1998
10.12 BBQ [1997 Anniversary], 1997
10.13 Press Coverage (non-region), 1997
11.01 Press Coverage of 125th [Anniversary], 1997
11.02 Coin info for YPF [125th Anniversary planning], 1999-2000
11.03 MSU 125th Anniversary [symposium planning], 1998
11.04 Yellowstone Photo History Book, 1998

-
- 11.05 [Press Coverage of 125th Anniversary], 1997
 - 11.06 [YNP Publications], 1998
 - 12.01 Professor Tassi [symposium planning], 1998
 - 12.02 Muir/Roosevelt [planning], 1998
 - 12.03 Roberts Rinehart, American Gramophone [publication planning], 2000
 - 13.01 NPS 75th Anniversary, 1991
 - 13.02 100th Anniversary, Lake Hotel, May 21, 1991
 - 13.03 125th Anniversary [MSU Symposium planning], 1997-1998
 - 13.04 1988 Fires (10th Anniversary), 1998
 - 13.05 U.S. Army 225th Anniversary, 1998
 - 13.06 Special Events 2003 [Roosevelt Arch Centennial planning], 2001-2002
 - 13.07 Old Faithful Inn Centennial (May 6-7, 2004), Remarks for Deputy Assistant Secretary Paul Hoffman, 2004
 - 13.08 Old Faithful Inn Centennial (May 6-7, 2004), Remarks for May 7, 2004 Ceremony [Suzanne Lewis], 2004
 - 13.09 Old Faithful Inn Centennial Planning Meetings [minutes], 2003
 - 13.10 Old Faithful Inn Centennial, 2000, 2004
 - 13.11 Old Faithful Inn Centennial, 2004
 - 13.12 Old Faithful Inn Centennial, 2004
 - 13.13 [Old Faithful Inn Centennial Memorabilia], 2004
 - 14.01 Dedications, Anniversaries, 1959
 - 14.02 Dedications, Anniversaries, 1963
 - 14.03 Dedications, Anniversaries, Observances, Calendar of Events, 1965
 - 14.04 Dedications, Anniversaries, Similar Observances, 1966
 - 14.05 Dedications, Anniversaries, Calendar of Events, 1967
 - 14.06 Dedications, Anniversaries, Calendar of Events 1968
 - 14.07 Old Faithful Dedication, 1972
 - 14.08 Three Senses Nature Trail Dedication, 1972
 - 14.09 Explorers Center Opening, July 28, 1972
 - 14.10 Rockefeller Parkway, 1972
 - 14.11 Rededication Ceremonies Madison Junction, 1972
 - 14.12 [Old Faithful Inn Restoration Photos], 1988
 - 15.01 Dedication, Attendance, Reservations, Ceremony, Albright Visitor Center, 1979
[1 of 2]
 - 15.02 Dedication, Attendance, Reservations, Ceremony, Albright Visitor Center, 1979
[2 of 2]
 - 15.03 Tribute to Horace Albright, May 1987 [photos, articles, and memorabilia], 1980-1987
 - 15.04 Director Mott's Visit to YNP [tribute to Albright, articles, and memorials], June 1987
 - 15.05 Dedication, National Park Ranger Museum, 1984-1991
 - 15.06 Federal Design Achievement Award, Old Faithful Inn Opening, May 8, 1992
 - 15.07 Rocky Mountain Elk Foundation Dedication [articles and speeches], 1993
 - 15.08 Media Plan, Wolf Restoration Project, 1994
 - 15.09 Media Background Information and Notes (wolf), 1994
 - 15.10 Media Events (wolf), 1994
 - 15.11 Security (wolf), 1994
 - 15.12 Briefing Statement (wolf) [reintroduction assessment], 1995
 - 15.13 Defenders Compensation Fund (wolf) [livestock lost], 1987-1994
 - 15.14 Marsha's Team (wolf) [reintroduction, transportation, and media control], 1994-1995
 - 15.15 Old Faithful Snow Lodge Dedication, 1999
 - 15.16 Arch Park Dedication, 2000
 - 15.17 Open House for Suzanne Lewis, 2002
 - 15.18 Heritage and Research Center Grand Opening, 2005
 - 15.19 Canyon Visitor Center, 2006
 - 15.20 West Yellowstone VIC [Visitors Information Center grand reopening], 2008
 - 15.21 Yellowstone Justice Center Dedication, 2008

-
- 15.22 Yellowstone Quarter Dedication, 2010
 - 15.23 Old Faithful Visitor Center Grand Opening, 2010
 - 16.01 Dedications, Anniversaries, etc., 1954-1956
 - 16.02 Dedications, Anniversaries, etc., 1956-1957
 - 16.03 Dedications, Anniversaries, etc., 1958
 - 16.04 Servicewide 1957 [correspondence and planning], 1957
 - 16.05 Conferences and Meetings, Architects and Engineering (WODC) [park development conference planning], 1957
 - 17.01 Dedications, Anniversaries, etc., 1960
 - 17.02 Dedications, Anniversaries, etc., 1961 1962
 - 17.03 Dedications, Anniversaries, Similar Observances, 1964
 - 17.04 Display of Flag [Martin Luther King, Jr.], 1968
 - 17.05 Special Events [correspondence], 1969
 - 17.06 Reunion Responses [YNP Employees' Reunion correspondence and planning], 1972
 - 17.07 Reunion, September 17, 18, 19 [YNP Employees' Reunion correspondence and planning], 1972
 - 17.08 Fifty Millionth Visitor, 1972
 - 17.09 Special Events [correspondence], 1975
 - 17.10 Wild Trout Symposium, 1979
 - 17.11 Special Events [correspondence], 1980
 - 17.12 Special Events [correspondence], 1982
 - 17.13 Yellowstone Employee Reunion, September 12-14, 1986
 - 17.14 Annual Parks Day, August 25, 1988 and 1989
 - 17.15 Of Nature and Nation [art exhibition], 1990
 - 17.16 Holidays, 1991-2002
 - 17.17 1990-1991 [Christmas Tree Lighting], 1990-1991
 - 17.18 1993 [Christmas Tree Lighting], 1993
 - 17.19 1994 [Christmas Tree Lighting], 1994
 - 17.20 100 Millionth Visitor, 1993
 - 18.01 Bob and Carol's [Barbee] Party, 1994
 - 18.02 National Park Week, 1994
 - 18.03 1995 [Christmas Tree Ceremony], 1995
 - 18.04 1996 [Christmas Tree Ceremony], 1996
 - 18.05 March for the Parks, Earth Day, 1996
 - 18.06 1997 [Christmas Tree Ceremony], 1997
 - 18.07 Christmas Tree Lighting, 1998-2000
 - 18.08 Christmas Lighting Program, 1999-2000
 - 18.09 Royal Teton Ranch Land Exchange, 1999
 - 18.10 Holidays, 2000s
 - 18.11 Christmas Tree Lighting, 1992-2002
 - 18.12 Barbee Going Away Party, 2000
 - 18.13 [Stewardship Forum, 2000]
 - 18.14 Newseum's Newscapade, June 13-20, 2000
 - 18.15 Mike Finley's Farewell, 2001
 - 18.16 Salt Lake City Olympics, 2002
 - 18.17 Clean Cities Designation Ceremony, September 18, 2002
 - 18.18 NAS Report, Northern Range, 2002
 - 18.19 Greater Yellowstone/Teton Clean Cities Coalition, Fuel Cell Ceremony, 2002
 - 18.20 [Christmas Tree Ceremonies, 2002-2004]
 - 18.21 Special Events, 2000s
 - 18.22 Employees and Alumni Association of the National Park Service (E+AA) Reunion, 2004
 - 18.23 Voluntary Protection Program Recognition Ceremony, 2004
 - 18.24 Lake Charette, 2007
 - 19.01 Religious Services, 1941-1953

-
- 19.02 Religious Services, 1940-1943
 - 19.03 Religious Services, 1944-1947
 - 19.04 Religious Services, 1948-1950
 - 19.05 Religious Services, 1951-1952
 - 19.06 Religious Services, 1953
 - 19.07 Easter Sunrise Services, 1940-1943
 - 19.08 Easter Sunrise Services, 1954
 - 20.01 Religious Services, etc., 1957
 - 20.02 Religious Services, etc., 1958-1962
 - 20.03 Special Events, Religious Services, 1963-1964
 - 20.04 Special Events, Religious Services, 1965
 - 20.05 Special Events, Religious Services, 1966
 - 20.06 Special Events, Religious Services, Church Affairs, 1967-1972
 - 20.07 1982 [Religious Services], 1982
 - 21.01 Girl and Boy Scouts of America, 1944-1947
 - 21.02 Tours, 1950 [1 of 2]
 - 21.03 Tours, 1950 [2 of 2]
 - 21.04 Tours, 1951 [1 of 2]
 - 21.05 Tours, 1951 [2 of 2]
 - 21.06 Tours, 1952 [1 of 2]
 - 21.07 Tours, 1952 [2 of 2]
 - 22.01 Tours, 1953 [1 of 2]
 - 22.02 Tours, 1953 [2 of 2]
 - 22.03 L.C. Ball Tour, 1951-1953
 - 22.04 Girl and Boy Scouts of America, 1948-1953 [1 of 2]
 - 22.05 Girl and Boy Scouts of America, 1948-1953 [2 of 2]
 - 22.06 Girl and Boy Scouts of America, 1953
 - 23.01 Group Visits (F.F.A), 1953-1955]
 - 23.02 Group Visits (Y.M.C.A.) 1954-1956
 - 23.03 Group Visits (Y.M.C.A.) 1958-1962
 - 23.04 Expositions and Other Special Events, 1954-1960
 - 23.05 Group Visits (Schools), 1957-1959
 - 23.06 Group Tours (Churches and Religious Groups), 1959-1962
 - 23.07 Group Visits (Boy Scouts), 1959
 - 23.08 Group Visits (Girl Scouts), 1959-1962
 - 24.01 Group Visits (Commercial Tours), 1959 [1 of 2]
 - 24.02 Group Visits (Commercial Tours), 1959 [2 of 2]
 - 24.03 Group Visits (Future Farmers of America), 1960-1964
 - 24.04 Group Visits (Schools and Educational Groups), 1960
 - 24.05 Group Visits (Commercial Tours), 1960
 - 24.06 Group Visits (Boy Scouts), 1960-1962 [1 of 2]
 - 24.07 Group Visits (Boy Scouts), 1960-1962 [2 of 2]
 - 25.01 Group Visits (Commercial tours), 1961
 - 25.02 Visits (Foreign Persons) [Africa, Soviet Union, Philippines, Turkey], 1961
 - 25.03 Group Visits (Schools and Education Groups), 1961-1962
 - 25.04 Visits (Government Personnel) 1961-1962
 - 26.01 Visits (Foreign Persons), 1962 [1 of 2]
 - 26.02 Visits (Foreign Persons), 1962 [2 of 2]
 - 26.03 Commercial Tours, General, 1962 [1 of 2]
 - 26.04 Commercial Tours, General, 1962 [2 of 2]
 - 26.05 Visits (Others), 1962
 - 26.06 Y.W.C.A. (Young Women's Christian Association), 1962
 - 27.01 Group Visits (Commercial Tours), 1963 [1 of 2]
 - 27.02 Group Visits (Commercial Tours), 1963 [2 of 2]
 - 27.03 Y.W.C.A. (Young Women's Christian Association), 1963

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- 27.04 Y.M.C.A. (Young Men's Christian Association), 1963-1964
 - 27.05 Group Visits (Boy Scouts), 1963
 - 27.06 Group Visits (Girl Scouts), 1963
 - 27.07 Group Visits (Churches and Religious Groups), 1963-1964
 - 27.08 Group Visits (Schools and Educational Groups), 1963-1964
 - 28.01 Group Visits (Boy Scouts), 1964
 - 28.02 Boy Scouts and Girl Scouts, 1964-1965
 - 28.03 Group Visits (Boy Scouts and Girl Scouts), 1966
 - 28.04 Group Visits, Churches and Religious Groups 1965
 - 28.05 General, Conventions, Tours, Group Visitations, 1964-1965
 - 28.06 General, Conventions, Tours, Group Visitations, 1965
 - 28.07 Group Visits, Schools, Educational Groups, 1966
 - 28.08 Religious Groups Tours, 1965-1966
 - 28.09 General Conventions, Tours, Groups YWCA-YMCA, 1966
 - 29.01 Educational Group Tours, 1967
 - 29.02 Group Visits, Boy Scouts, Girl Scouts, 1967
 - 29.03 Conventions, Tours, Groups, Visitations, 1967
 - 29.04 Boy Scouts, Girl Scouts, School Groups, 1968
 - 29.05 Conventions, Tours, Groups, Visitations, 1968
 - 29.06 Boy Scouts, Girl Scouts, School Groups, 1969
 - 29.07 Conventions, Tours, Groups, Visitations, 1969 [1 of 2]
 - 29.08 Conventions, Tours, Groups, Visitations, 1969 [2 of 2]
 - 30.01 Environmental Education Youth Programs, 1969-1972
 - 30.02 Convention, Tours, Group Visitations, 1971
 - 30.03 Del Norte Arabs, Crescent City, California, 1972
 - 30.04 Special Events, Group Tours, 1979
 - 30.05 Special Events, 1980
 - 30.06 World Heritage Site, 1980
 - 30.07 Conservation and Preservations [Youth Conservation Corps], 1986
 - 30.08 Winter Senator Tour, Tentative Agenda, 1988
 - 30.09 American Frontiers, September 7-9, 2002
 - 31 VIP Visitors, 1928-1932
 - 32 VIP Visitors, 1932-1937
 - 33 VIP Visitors, 1938-1944
 - 34 VIP Visitors, 1945-1950
 - 35 VIP Visitors, 1951-1955
 - 36 VIP Visitors, 1955-1961
 - 37.01 Special and Official Visitors, 1948-1949 [1 of 8]
 - 37.02 Special and Official Visitors, 1948-1949 [2 of 8]
 - 37.03 Special and Official Visitors, 1951 [3 of 8]
 - 37.04 Special and Official Visitors, 1953 [4 of 8]
 - 37.05 Special and Official Visitors, 1953 [5 of 8]
 - 37.06 Special and Official Visitors, 1952 [6 of 8]
 - 37.07 Special and Official Visitors, 1950 [7 of 8]
 - 37.08 Special and Official Visitors, 1950 [8 of 8]
 - 38.01 Visit of Franklin D. Roosevelt, President, September 1937
 - 38.02 Good Will Tour, May 5, 1940
 - 38.03 Conventions held in Park, 1945-1953
 - 38.04 Special and Official Visitors, 1956
 - 38.05 Special and Official Visitors, 1959-1961
 - 38.06 Visits (Government Personnel), 1959-1961
 - 38.07 Visits (Foreign Persons), 1959-1960
 - 38.08 Visit of King and Queen of Thailand, 1960
 - 38.09 Visits (Others), 1959-1961
 - 39.01 Audio cassettes (7), undated

-
- 39.02 Photo, President Ford at YNP, 1976
 - 39.03 President Ford Visit (photos), 1976
 - 39.04 Visits of Government Personnel, 1976
 - 39.05 Secretary Thomas S. Kleppe Speech, undated
 - 39.06 Meetings/Reunions of YNP Alumni (includes President Ford Letter), 1976-1986
 - 39.07 President's Visit, 1976
 - 39.08 Chronological List of Happenings [Schedule Presidential Visit], 1976
 - 39.09 President's Speech - Message to Congress, 1976
 - 39.10 Kleppe Invitation (Book Message), undated
 - 39.11 President's agenda (old), 1976
 - 39.12 TSK [Thomas S. Kleppe] Schedule, 1976
 - 39.13 Aircraft Schedule, 1976
 - 39.14 Invocation, Warren Ost, undated
 - 39.15 Telegram for President, undated
 - 39.16 Reminiscence, Wayne Replogle, undated
 - 39.17 President's agenda (new), 1976
 - 39.18 Room Arrangements [staff and guests], undated
 - 39.19 Room Assignments [White House staff, press, Air Force One], 1976
 - 39.20 Reminiscence, Scotty Chapman [Lunch with President Ford], 1976
 - 39.21 Use of NPS and Interagency Radios, 1976
 - 39.22 White House staff phone numbers, undated
 - 39.23 Old Faithful Fire Zone Map, undated
 - 39.24 Organization Chart, undated
 - 39.25 Old Faithful Area Maps, undated
 - 39.26 NPS staff phone numbers, undated
 - 39.27 Previous Presidential Visits, undated
 - 39.28 Press Clippings [President Ford's Visit], 1976
 - 39.29 Press Mailing Lists, undated
 - 40.01 Secretary Watt Visit to Old Faithful [video recording], undated
 - 40.02 Special and Official Visitors, former President Jimmy Carter and Secretary of Interior James Watt, 1981
 - 40.03 USS Yellowstone, H.W. Konkel, Captain, 1982
 - 40.04 Director Mott's Visit, 1985
 - 40.05 Assistant Secretary Horn Visit, 1986
 - 40.06 NPS Director Mott's Visit, 1987
 - 40.07 President Bush Visit, 1989-1995
 - 40.08 Director Visit [Ridenour Visit] 1989
 - 40.09 Notable Visits/Special Events, 1986-1991
 - 40.10 International /Foreign VIP Visitors, 1990-1993
 - 40.11 Chip Davis [Yellowstone Concert Fundraiser], 1989-1991
 - 40.12 Secretary Babbitt, 1994
 - 41.01 Clinton Visit, DOI Publication, 1995
 - 41.02 President Clinton Visit, Seasonal Ranger Account, 1995
 - 41.03 President Clinton Visit, Logistics, 1995
 - 41.04 SSA OURS [Secret Service Room Charges], 1995
 - 41.05 White House Communications, 1995
 - 41.06 Clinton Visit, Personal Accounts and Articles, 1995
 - 41.07 White House Travel Office Press, Jim Loftus, 1995
 - 41.08 President Clinton, 1995
 - 41.09 President Clinton, 1996
 - 41.10 Clinton Visit, 1996
 - 41.11 Vice President Gore, 1997
 - 41.12 Thailand Princess Sirindhan Visit, 1997-1998
 - 41.13 President Clintons Visit to Old Faithful [VHS], recorded by Paul Rubinstein, August 25, 1995

42.01	National Academy of Sciences Visit, 1999
42.02	Yellowstone Revealed, 1998-1999
42.03	NBC Nightly News, August 2, 1999
42.04	House Appropriations Committee Visit, July 2000
42.05	Secretary Babbitt Visit [Yellowstone Wolf Project], 2000
42.06	Russian VIP Trip 2001 [brucellosis planning and background], 2001
42.07	Director Fran Mainella Visit [Olympic Planning], January 2002
42.08	Wildlife Film Festival, Congo Basin Forum, 2003
42.09	President's Day Weekend Winter Use Visit, February 2004
42.10	Secretary Norton's Visit, 2005
42.11	Sichuan, China, Delegation Visit, May 26-27, 2005
42.12	Dunraven Visit, 2013

Series	Series Title
5	Staff Meeting Minutes and Squad Notes

Box Number	Title
01	Staff Meeting Minutes, 1948-1963, 1965-1967
02	Squad Notes, 1971-1984, 1992
03	Staff Meeting Minutes, 1970-1976, 1981, 1984, 1988
04	Staff Meeting Minutes, 1992-2001
05	Staff Meeting Minutes, 1999-2005
06	Staff Meeting Minutes, 2006-2007; Squad Notes, 2007-2009
07	Squad Notes, 2010-2011
08	Squad Notes, 2012-2014
09	Focus Days, 2005-2006
10	Focus Days, 2007-2009

Series	Series Title
6	Superintendents Correspondence

Box.File Number	Title
01	Speeches, 1975-2001
02	Desk Calendars, 1955-1958, 1961-1962
03	Reading Files, 1981
04	Reading Files, 1987
05	Radio Program Audio Tapes, 1978, 1981-1982
06	Correspondence Index (Card File), A-P, 1915-1918
07	Correspondence Index (Card File), P-Z, 1915-1918
08	Correspondence Index (Card File), A-J, 1920-1922
09	Correspondence Index (Card File), L-Z, 1922; A-G, 1923
10	Correspondence Index (Card File), G-Z, 1923; A-F, 1924
11	Correspondence Index (Card File), A-Z, 1924 -1925
12	Correspondence Index (Card File), A-Z 1925-1926
13	Correspondence Index (Card File), A-Z 1926-1927
14	Biographical and Memorial Information: Albright, Garrison, Townsley
15.01	Troops: Required in Park and Use of, 1917-1918
15.02	Troop Removal, 1918-1919
16.01	Crater Lake National Park, [roads], 1919-1921
16.02	Crater Lake [Diamond Lake], 1921
16.03	General Grant National Park, 1919
16.04	General Grant, 1921
16.05	Glacier National Park, 1919-1920
16.06	Glacier National Park [Saddle Horse Company and Blackfoot Reservation], 1919-1920

-
- 16.07 Grand Canyon National Park, 1919-1920
 - 16.08 Grand Canyon, 1921
 - 16.09 Hawaii National Park, 1920-1921
 - 16.10 Hawaii, 1921
 - 16.11 Hot Springs National Park, 1919-1920
 - 17.01 Lafayette National Park, 1919-1920
 - 17.02 Lassen Volcanic National Park, 1919-1920
 - 17.03 Mesa Verde National Park, 1919-1921
 - 17.04 Mesa Verde, 1921
 - 17.05 Mount McKinley National Park, 1921
 - 17.06 Mount Rainier, 1921
 - 17.07 Mount Rainier National Park, 1919-1921
 - 17.08 National Monuments, 1921
 - 18.01 Roads, Servicewide [with construction maps], 1922
 - 18.02 Casa Grande Ruin National Park Annual Report [Casa Grande Monument], 1919
 - 18.03 General Grant National Park [Annual Report], 1919
 - 18.04 Crater Lake National Park Annual Report, 1919
 - 18.05 Glacier National Park Annual Report, 1919
 - 18.06 Grand Canyon National Park Annual Report, 1919
 - 18.07 Lafayette National Park Annual Report, 1919
 - 18.08 Mesa Verde National Park Annual Report, 1919
 - 18.09 Mount Rainier National Park Annual Report, 1919
 - 18.10 Platt National Park Annual Report, 1919
 - 18.11 Rocky Mountain National Park Annual Report, 1919
 - 18.12 Sequoia National Park Annual Report, 1919
 - 18.13 Sullys Hill National Park Annual Report, 1919
 - 18.14 Wind Cave National Park, 1919
 - 18.15 Yosemite National Park Annual Report, 1919
 - 18.16 National Monuments, Albright H.M. Reports [as field assistant to Director Mather], 1919
 - 18.17 Annual Reports, 1920
 - 18.18 Annual Reports, 1920
 - 19.01 Greater Yellowstone Correspondence, 1919
 - 19.02 Greater Yellowstone No. II, 1920-1921
 - 19.03 Albright File [letters concerning park expansion], 1921-1922
 - 19.04 Albright File [letters concerning park expansion], 1923 [1 of 2]
 - 19.05 Albright File [letters concerning park expansion], 1923 [2 of 2]
 - 20.01 Mr. Albright (Assistant Director, Field) [Yellowstone, Jackson Hole Part 1], 1923-1927
 - 20.02 Jackson Hole [Elk Commission], September-December 1927
 - 20.03 Jackson Hole [land prices], March-August 1927
 - 21.01 Cooke City File, 1917-1918
 - 21.02 Cooke City File, 1918-1919
 - 21.03 Cooke City File, 1920-1921
 - 21.04 Cooke City, 1925
 - 22.01 [Rangers], 1923-1925
 - 22.02 Horace Albright, Memos to Ranger Division, 1924-1925 [1 of 3]
 - 22.03 Horace Albright, Memos to Ranger Division, 1924-1925 [2 of 3]
 - 22.04 Horace Albright, Memos to Ranger Division, 1924-1925 [3 of 3]
 - 22.05 Weekly Reports and Letter, Woodring to Albright, Fall, Winter and Spring Seasons [game reports and weather], 1924-1925
 - 22.06 Special Reports to Mr. Albright for the Fall, Winter and Spring [game reports], 1922-1923
 - 22.07 Letters and Memos between Woodring and Albright [game reports and weather], 1924-1926

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- 22.08 Letters and Memos between Woodring and Albright [appointing rangers], 1924-1926
 - 22.09 Letters from Winn. to Sam, concerning employee travels and moonshiners, undated;
Travel Reports, 1924-1925
 - 23.01 Map with handwritten notes, 1914
 - 23.02 Albright Correspondence, 1917-1920
 - 23.03 Albright Correspondence, 1918
 - 23.04 Albright Correspondence, 1919
 - 23.05 Albright Correspondence (some Lindsley), 1919-1920
 - 23.06 Correspondence with Albright about Permits, 1920-1921
 - 23.07 Albright Correspondence with Haynes, 1921-1941
 - 23.08 Albright Correspondence (semi-Centennial special events?), 1922
 - 23.09 Correspondence with Mueller (Cook son-in-law), son of C. Hedges, and C. W. Cook,
1922-1923
 - 23.10 Assistant Field Director, 1927-1928
 - 23.11 H.M. Albright [personal correspondence], 1928-1931
 - 23.12 Albright Correspondence, 1936-1941
 - 23.13 Horace Albright Correspondence other than with Superintendent Townsley, 1975
 - 24.01 Toll Scrapbook, 1935
 - 24.01 Anderson Correspondence [wolves], 1972-1978
 - 24.02 Toll Correspondence, 1931-1941
 - 24.03 Rogers Correspondence, 1940-1944
 - 24.04 Rogers Correspondence, 1940-1943
 - 24.05 Rogers Correspondence, 1949-1953
 - 24.06 Garrison Correspondence [Chamber of Commerce Work Program], 1962
 - 24.07 Anderson Correspondence, 1969
 - 24.08 Anderson Correspondence [Management], 1969
 - 24.09 Anderson Correspondence, 1969-1970
 - 25.02 Comments/Suggestions, 1995-2002
 - 25.03 Anderson Correspondence, 1974-1975
 - 25.04 Townsley Correspondence, 1976
 - 25.05 Correspondence to and from John Townsley, except with Horace Albright, 1975-1982
 - 25.06 Correspondence between Horace Albright and Superintendent John Townsley, 1975-
1982
 - 25.07 Barbee Correspondence from Albright, 1986
 - 25.08 Information Resources Management, Correspondence Management, 1992
 - 25.09 Finley Correspondence, 1995-1998
 - 25.10 Finley Correspondence, 1996-1999
 - 26.01 Correspondence, 1994-2000 and undated
 - 26.02 Thanks, 1995-2000
 - 26.03 Correspondence, 1997
 - 26.04 Correspondence, 1998
 - 26.05 Correspondence, 1999
 - 27.01 Walker Finley Correspondence Index, 2000-2001
 - 28.01 Index C, 2003-2004
 - 28.02 Index, 2002
 - 28.03 Correspondence, 2005
 - 28.04 Correspondence, August-September 2004
 - 28.05 Correspondence, June-July 2004
 - 28.06 Correspondence, March-May 2004
 - 28.07 Correspondence, June-August 2004
 - 28.08 Correspondence, January-March 2004
 - 28.09 Correspondence November-December 2004
 - 28.10 Restricted (Personnel), September-November 2004
 - 28.11 Correspondence, February-March 2005
 - 28.12 Correspondence, January, 2005

28.13	Correspondence, January-February 2005
28.14	Restricted (Personnel), March-April, 2005
28.15	Correspondence, June-August 2005
28.16	Superintendent's Office Guestbook, 1972-1994
28.17	Superintendent's Office Guestbook, 1994-2006
29.01	Legislation and Laws, FY 1927
29.02	Legislation and Laws, FY 1928
29.03	Legislation and Laws, FY 1929
30.01	Subject Files, Rogers, Appropriation Acts, 1944-1953
30.02	Subject Files, Rogers, Deputy Game Wardens, 1944-1953
30.03	Subject Files, Rogers, Lectures and Entertainment, 1940
30.04	Subject Files, Rogers, Lectures and Entertainment, 1943-1944
30.05	Subject Files, Rogers, Yellowstone Exhibition, 1949-1953
30.06	Subject Files, Rogers, Deputy Game Warden, 1940-1943
30.07	Subject Files, Rogers, Legislation, January 1940-1953
30.08	Subject Files, Rogers, Mountain Climbing, 1940-1943
31.01	Subject Files, Rogers, Opening and Closing, 1944-1953
31.02	Subject Files, Rogers, Publicity Directors [Casper Tribune Herald], 1940-1953
31.03	Subject Files, Rogers, Railroads, 1940-1953
31.04	Subject Files, Rogers, Radio Broadcasts Mammoth, 1940-1943
31.05	Subject Files, Rogers, Radio Addresses, 1940-1953
31.06	Subject Files, Rogers, Railroads (C. B. and C. R. R.), 1940- 1943
32.01	Congressional Roster, 1971-1975
33.01	Absaroka Bison Plans, 1995
33.02	ADP Committee, 1997
33.03	Air Quality, 1995
33.04	AmeriCorps, 1996
33.05	American Gramophone, 1996-1997
33.06	American Whitewater, 1995-1999
33.07	Amfac, 1995-1996
33.08	Amfac Business Management, 2001
33.09	75th Anniversary, 1990
33.10	Antelope, 1991
33.11	Appaloosa Horse Club, 1998
33.12	Backcountry Management, 1995-1996
33.13	Don Barry, 1997
33.14	Beartooth Highway, 1996
33.15	Beaver, 1996
33.16	Biodiversity Legal Foundation Suit, 1996-1997
33.17	Bird Ecology, 1997-1999
33.18	Bison, 1995-1999
34.01	Bison, 1998
34.02	Bison Management (1 of 3), 1992-1995
34.03	Bison Management (2 of 3), 1991-1992
34.04	Bison Management (3 of 3), 1985-1990
34.05	Boundary Lands, 1995
34.06	Briefing Statements, 1997-1999
34.07	Brucellosis, 1993-1996
35.01	Back Country Cabins, 1985-1996
35.02	Budget, FY 1994
35.03	Budget, FY 1997
35.04	Budget, FY 1998
35.05	Business Plan, 2001
35.06	Canyon, 1997
35.07	Canyon, 1989

35.08	Canyon Visitor Center Plans, 1998
35.09	Chambers of Commerce, 1998
35.10	Christian Ministry, 1986-1995
35.11	Alston Chase Articles and Books, 1985-1986
35.12	Church Universal and Triumphant Correspondence, 1987-1992
35.13	Cinnabar Foundations, 1990-1992
36.01	Clean Cities, 2000
36.02	Cody, 1996-1999
36.03	Cody Chamber, 1995-1997
36.04	Commercial Center, 1998
36.05	Commercial Service Plan, 1999
36.06	Concessions, 1995-2000
36.07	Concessions, 1992-1993
36.08	Concessions, 1990-1993
36.09	Concessions, 1996-2000
36.10	Concession Operated Campgrounds, 1993-1994
36.11	Concession Issues, 1995-2000
36.12	Conoco, 1996-1998
36.13	Conservation Data Center, 1995-1996
37.01	Continental Divide Snowmobile Trail (CDST), 1993
37.02	Continental Divide Trail, 1995
37.03	Correspondence, 1995
37.04	Administrative Correspondence, 1994-1996
38.01	Legal Cases, 2001
38.02	Court Cases/Decisions, File 1, 1993-1998
38.03	Court Cases/Decisions, File 2, 1992-1993
38.04	Craig Pass, 1986-1987
38.05	Cubin [Congresswoman], 1997
38.06	Cultural Compliance, 1995
38.07	Cultural Resources, 1996-1999
39.01	Curatorial Issues, 1995-1996
39.02	C.U.T Purchases (Royal Teton Ranch), 1997-1999
39.03	Chip Davis, 1992-1995
39.04	Day Care, 1990
39.05	Defenders of Wildlife, 1995
39.06	Design Standards, 1996
39.07	Dignitary Visits, 1996-2000
39.08	Earth Day, Gardiner School, 1998
39.09	Economic Value (Yellowstone), 1994-1995
39.10	Ecosystem Studies (Yellowstone), 1996
39.11	E.I.S. 1994-1998
39.12	Elk, 1995-1996
39.13	Employee Suggestions, 1995-1997
39.14	Entrance Fee Demonstration, 1996
39.15	Environmental Assessments, 1992-1994
39.16	Exotic Vegetation Management, 2000s
40.01	Fee Demo Program, 1996
40.02	Federal Highways Administration, 1995-1997
40.03	Federation of Fly Fishermen, 1977-1983
40.04	Retirement of Mike Findley, 2000
40.05	1988 Fires (File 1 of 2)
40.06	1988 Fires (File 2 of 2)
40.07	Fire Management Material, 1997
40.08	Fishing, 1996-1997
40.09	Fishing, 1993-1996

40.10	Fishing Bridge, 1985-1987
40.11	Fishing Bridge E.I.S, 1993-1995
40.12	Fishing Fees, 1996-1999
40.13	Fishing Fees, 1994-1996
40.14	Fishing Regulations, 1996-1997
40.15	Fish, Wildlife, and Parks (Montana), 1994
40.16	Front Street Project, 1986-1990
40.17	Fundraising Guidelines, 1996-1997
40.18	Gallatin National Forest, 1994-2000
40.19	Gallatin County MOU, 1995-1996
41.01	Gardiner Airport, 1995
41.02	Gardiner Chamber, 1995
41.03	GAO, Northern Range, 1996-1997
41.04	Geology Materials, 1995
41.05	Geothermal, 1995
41.06	Governor Jim Geringer, Wyoming, 1995-1997
41.07	G.I.S. 1995-1996
41.08	Governor Geringer, Wyoming, 1996-1999
41.09	Government Performance and Results Act, 1993
41.10	Geographic Payment Summary, Greater Yellowstone Fires, 1988
41.11	Geothermal Steam Act Amendments, 1988
41.12	Yellowstone Goals, 1995-1996
41.13	Goals, 1990-1992
41.14	Grand Teton Issues, 1996-1998
41.15	Grant Concession Facilities, 1982
41.16	Greater Yellowstone Coalition, 1984-1996
42.01	Greater Yellowstone Coalition (GYC), 1994-1995
42.02	Greater Yellowstone Coordination committee (GYCC), 1991-1994
42.03	Greater Yellowstone Interagency Brucellosis Committee (GYIBC), 1995
42.04	Greening of Yellowstone, 1996-1999
42.05	Grizzly Bear (General), 1986-1995
42.06	Grizzly Bear (General), 1994-1999
42.07	Grizzly Bear Conservation Strategy, 1995-1998
42.08	GYCC, 1986-1996
43.01	Hamilton Stores, 1994-1996
43.02	Heritage Facility, 1997
43.03	Highway 191, 1993-1998
43.04	Highway 191, 1986-1992
43.05	Highway Maintenance, Road Development, 1992-1994
43.06	Housing, 1997
43.07	Housing Design Committee, 1995-1997
43.08	Yellowstone Housing, 1995
43.09	Housing Bid System, 1995
43.10	Idaho Department of Corrections, 1996-1997
43.11	Idaho National Engineering and Environmental Laboratory (INEEL), 2001
43.12	IMAX, 1996
43.13	INEEL, 1998-2000
43.14	Interim Plan, 1994-1999
43.15	Interpretation Plan, 2000
44.01	Jardine Joint Venture, 1993
44.02	Jackson Hole Issues, 1996-1997
44.03	Jackson Hole Visitor Center, 1995
45.01	Kendall Foundation, 1997-1998
45.02	Lake/Bridge Bay, 1988-1992
45.03	Lake Trout, 1995-1996

45.04	Legislative Bills, General (Wilderness etc.), 1995
45.05	Legislation, Burns Bill, 1995
45.06	Leber Brothers, 1994-1995
45.07	Litigation, Restricted (1 of 2), 1995
45.08	Litigation (2 of 2), 1994-1995
45.09	MAB, 1996
45.10	Maintenance Reorganization, 1998-1999
45.11	Mammoth Clinic, 1991
45.12	Mammoth Housing Plan, 1975-1995
45.13	Mammoth Space Plan, 1988-1993
45.14	Mill Pond Press, 1995-1998
45.15	Employees, 1996-2000
46.01	U.S. Department of Interior Correspondence and Drafts, 1993
46.02	Montana Power, 1996-2000
46.03	Montana Tourism, 1998
46.04	Museum Dedication, 1971
46.05	Museum Partners, 1998
46.06	NAGPRA, 1995
46.07	National Biological Survey/Services (NBS), 1995
46.08	National Parks and Conservation Association (NPCA), 1994-1997
46.09	National Park Foundation, 1994-1997
46.10	National Parks and Conservation Association, 1989-1994
46.11	National Resources Protection Program (NRPP), 1995
46.12	New World Mine (EIS), 1995-1996
46.13	New World Mine Clean-up, 1999-2000
46.14	New World Mine (1 of 2), 1994-1995
46.15	New World Mine (2 of 2), 1996-1997
47.01	Nez Perce National Historic Trail, 1990-1999
47.02	MIRANDA, 1993-1998
47.03	North Entrance Rehab, 1986-1988
47.04	Northern Range Controversy, 1999
47.05	Northern Range Ecology, 1995-1997
47.06	Northern Range Grazing, 1996
47.07	Northern Yellowstone Cooperative Wildlife Working Group, 1996
47.08	Norris Soldier Station, 1987-1991
47.09	Old Faithful Visitor Center [photos], undated
47.10	Old Faithful, 1989
47.11	Old Faithful Wastewater, 1997
47.12	Opal Terrace, 1995
47.13	Opening/Closing, 1995
47.14	Opening/Closing Dates, 1994-1998
47.15	OSHA, 1998
47.16	Brucellosis and Bison Removal, 1994
47.17	Per Diem, 1995
47.18	Personnel Management Evaluation, 1992
47.19	Pew Trust, 1997
47.20	Plants, 1995
47.21	Policy, 1995
47.22	Political Economy Research Center, 1986-1988
47.23	Political Economy Research Center (PERK), 1996
47.24	Power (Electric), 1995
47.25	Presentations and Speeches, 1987-1999
47.26	The President's Seminar, 1990
47.27	Private Act/FOIA, 1996
47.28	Proposal for United Airlines Sponsorship of Yellowstone National Park, 1996

48.01	Yellowstone Protection Act, 1996
48.02	Rangers, 1997-2000
48.03	Recycling, 1989-1990
48.04	Reorganization (Yellowstone), 1996
48.05	Research (Yellowstone), 1996
48.06	Resource Center, 1993
48.07	Ridenour/Lujan, 1989-1992
48.08	Roads, 1986-1992
48.09	Rocky Mountain Elk Foundation, 1993-1997
49.01	Safety, 1990-1999
49.02	SCA [Student Conservation Association], 1995
49.03	Science/CESU/Learning Center, 2000
49.04	Second Biannual Scientific Conference, 1993-1997
49.05	School Matters, 1995
49.06	Schools, 2000
49.07	Teton Science School, 1987
49.08	Mammoth and Gardiner Schools, 1997-2000
49.09	Secretary's Advisory Board, 1986
49.10	Shaw and Powell Coach, Buffalo Bill, 1996
49.11	Shoshone-Bannock, 1995
49.12	SHPO (Wyoming), 1994-1996
49.13	Signs, 1986-1992
49.14	Silvertip Ranch, 1978-1998
49.15	Snowmobiles, 1996
49.16	Snow Lodge, 1996-1997
49.17	Snowmobiles/Winter Use, 1995-2000
49.18	Snowmobiling Issues, 1995
50.01	Superintendent's Compendium, 1994
50.02	Thermophyles, 1997-1999
50.03	Trails, 1995- 2002
50.04	Transportation 2020, 1987
50.05	TVX Mine, 2000
50.06	USFW (Compliance), 1995-1996
50.07	USFW (Yellowstone), 1993-1996
50.08	USGS, 1995
50.09	Undine Ski Hill, 1994
50.10	USS Yellowstone, 1988-1990
50.11	Volunteers, 1995
50.12	Whitewater Boating, 1995
50.13	Wagner Letter, 1994-1998
50.14	West Yellowstone Chamber, 1994-1996
50.15	Western Heritage Center, 1996
50.16	West Yellowstone V.C [Visitor Center], 1992
50.17	West Park (Yellowstone Park Medical Services), 1997
50.18	West Yellowstone Plowing Agreement, 1989
50.19	West Yellowstone Post Office, 1989-1990
50.20	Wild Trout I.V., 1989
50.21	Wolves, 1994-2001
50.22	Wolf Recovery, 1995-1997
50.23	Wolf Reintroduction, 1988
50.24	World Heritage Commission, September 1995
51.01	World Heritage Convention, 1995
51.02	Wyoming Affairs Meeting, 1988-1993
51.03	Wyoming Heritage Foundation, 1989
51.04	Wyoming Governors Conference, 1977-1987

51.05	Wyoming Travel Commission, 1978-1988
51.06	Yellowstone Association (File 1 of 3), 1994-1998
51.07	Yellowstone Association (File 2 of 3), 1985-1996
51.08	Yellowstone Association (File 3 of 3), 1995-1998
52.01	Yellowstone Association, 1992-1993
52.02	Yellowstone CDC, 1994-1996
52.03	Yellowstone Ecosystem Subcommittee (YES), 1998
52.04	Yellowstone Heritage Trust, 2000-2001
52.05	Yellowstone Institute, 1992-1994
52.06	Yellowstone Park Foundation, 1997-2000
52.07	Yellowstone Park Foundation [Financial Statements], 1997-2004
52.08	Yellowstone Park Foundation Proposals, 1996-1997
52.09	YPMS, 1993
52.10	Yellowstone Teton Travel Association, 1979-1989
53.01	Old Faithful Photo Shop, 2009
53.02	Old Faithful Photo Shop, 2010
53.03	No Child Left Inside, 2008
53.04	School Voting Issue, 2007-2008
53.05	USMS, 2010
53.06	YES and EMP, 2008
53.07	Benefits Sharing, 2008-2009
53.08	Gorongosa National Park, 2007
53.09	Cooke City Beartooth Mountain, 2006
53.10	FLREA, 2006
53.11	MABO, 2007
53.12	Mammoth School, 2006-2008
53.13	Mammoth School, 2008
53.14	NEON, 2008-2009

Series	Series Title
7	Superintendents Monthly and Annual Reports

Box Number	Title
01	Superintendent's Monthly Reports, 1940-1941
02	Superintendent's Monthly Reports, 1942-1943
03	Superintendent's Monthly Reports, 1944-1946
04	Superintendent's Monthly Reports, 1947-1948
05	Superintendent's Monthly Reports, 1949-1951
06	Superintendent's Monthly Reports, 1952-1954
07	Superintendent's Monthly Reports, 1955-1957
08	Superintendent's Monthly Reports, 1958-1960
09	Superintendent's Monthly Reports, 1961
10	Superintendent's Monthly Reports, 1962
11	Superintendent's Monthly Reports, 1963-1964
12	Superintendent's Monthly Reports, 1965-1966
13	Superintendent's Annual Reports, 1878-1927
14	Superintendent's Annual Reports, 1930s-1940s
15	Superintendent's Annual Reports, 1944-1959
16	Superintendent's Annual Reports, 1963-1964, 1972-1981
17	Superintendent's Annual Reports, 1982-1990, 1992-1996
18	Superintendent's Annual Reports, 1997-2009